



Release Notes

Minfos Version 5.4.3

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Enhancements

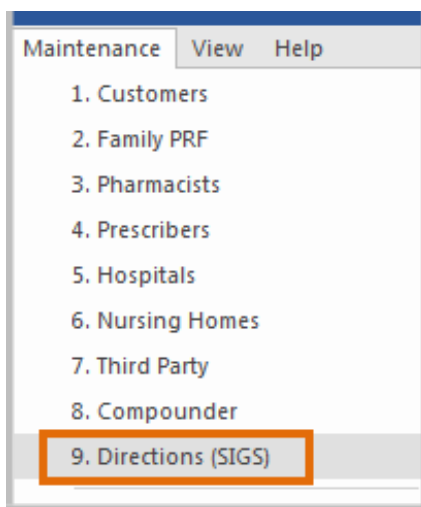
Dispense

Increased character limits for SIGs

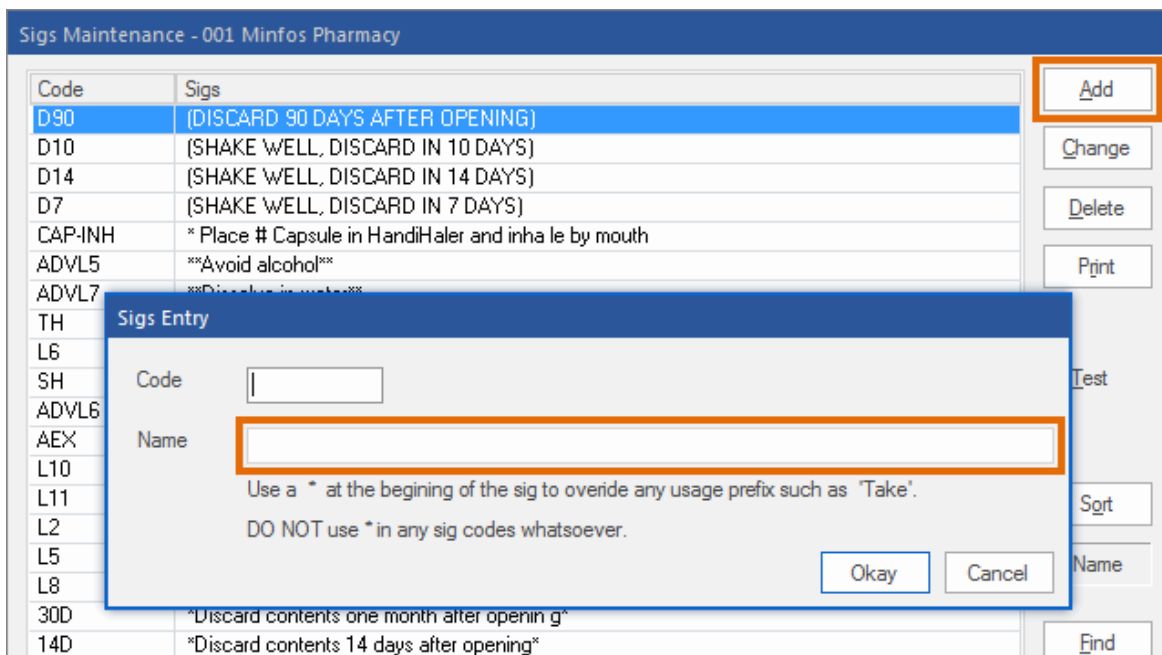
The character limit for SIGs has been increased to 180 characters, reducing the need to enter two SIGs for one drug to accommodate drugs that require longer directions. E.g. Fosamax.

From **Dispense Pro**:

1. Click the **Maintenance** menu and select **9. Directions (SIGS)**.



2. Click the **Add** button to add a new SIG. The name field can now hold up to 180 characters.



Automatic PMP image import

There is now an option to configure automatic PMP image imports. Once configured, new PMP image import files will be detected and downloaded as part of the overnight process, removing the need for the previous manual process.

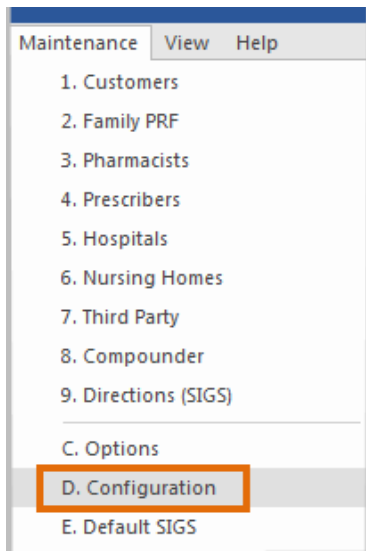
This new automatic process ensures that you are up to date with the latest PMP images and that your workstation is always available for other tasks.

Manual imports are still supported. This option can now be found in the **File** menu in **Dispense Pro**.

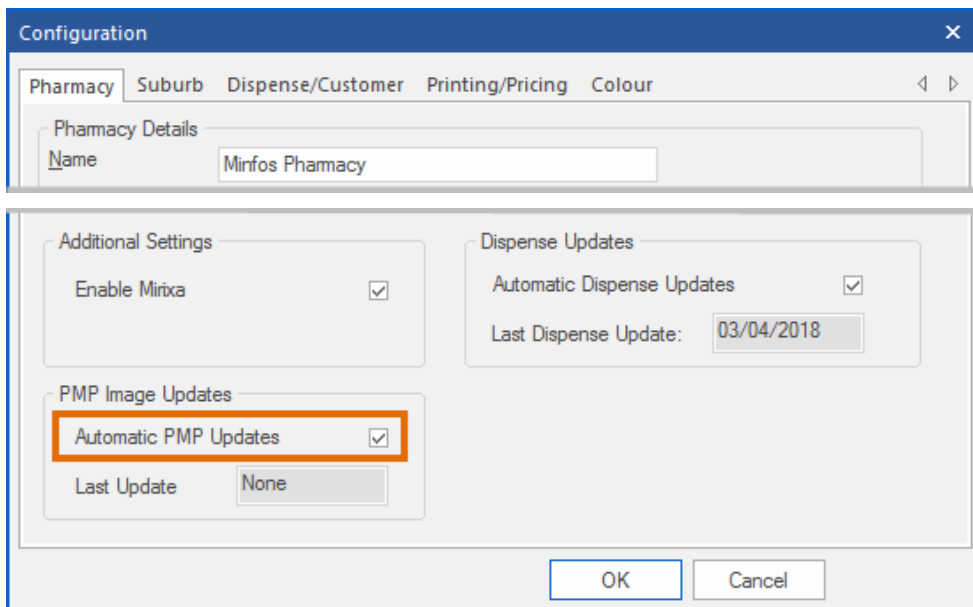
To configure automatic PMP updates:

From **Dispense Pro**:

1. Click the **Maintenance** menu and select **D. Configuration**.



2. On the **Configuration** window select the **Automatic PMP Updates** checkbox.

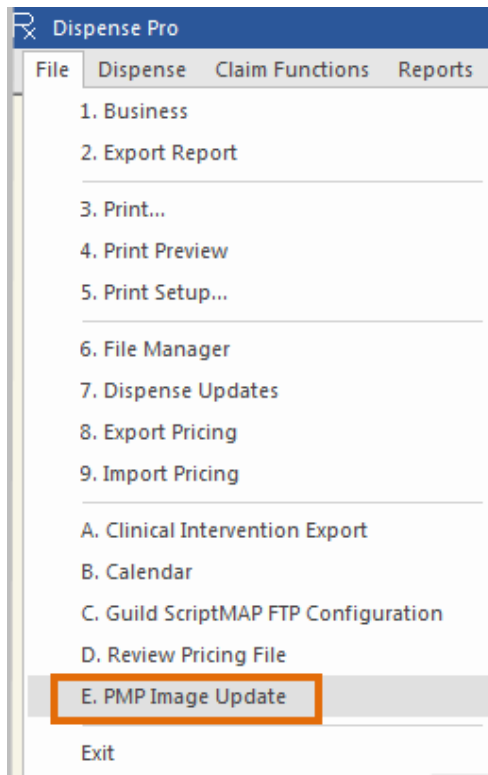


Manual PMP image import

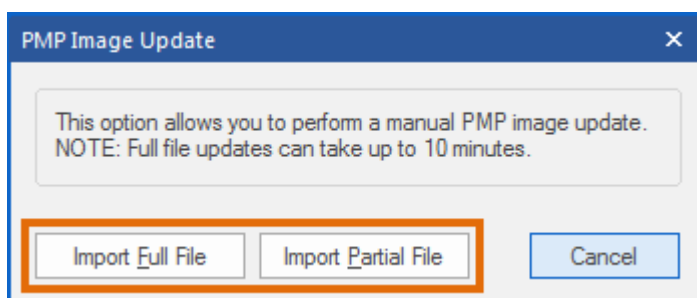
If necessary, PMP image files can still be downloaded manually.

From **Dispense Pro**:

1. Click the **File** menu, select **E. PMP Image Update**.



2. From the **PMP Image Update** dialogue, select either a **Full** or **Partial** file.



Note: It may take several minutes to download the full file, during which time the workstation will be unavailable for normal tasks.

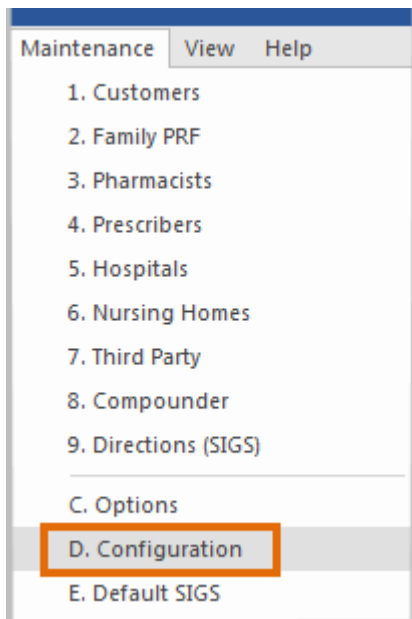
New prompt when dispensed quantity is less than maximum PBS code quantity

There is now an option for Pharmacists and Dispense Techs to be alerted if there is a mismatch in the quantity dispensed for PBS scripts vs the quantity attached to the PBS code for that drug.

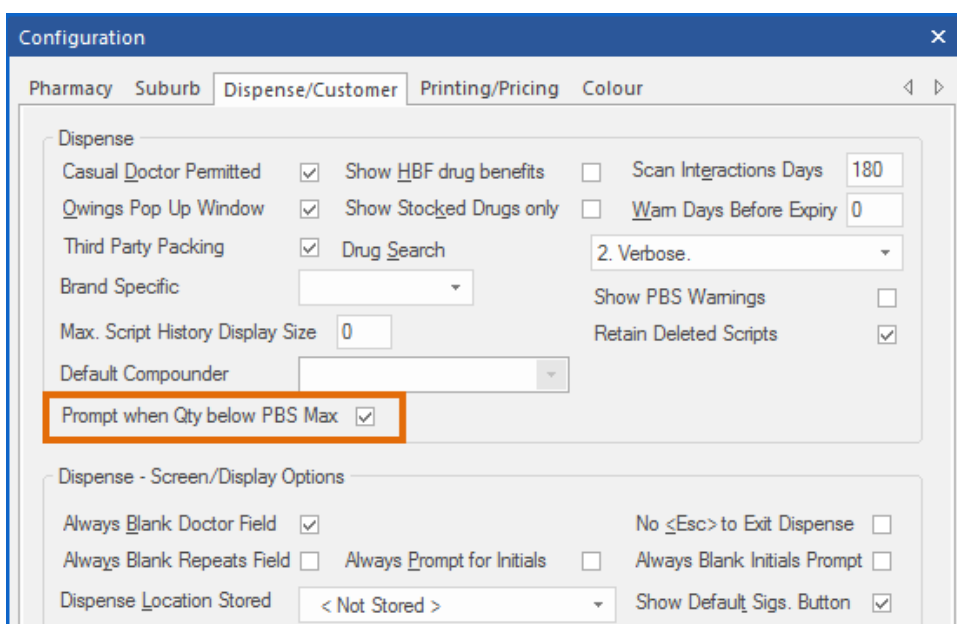
This is a useful check for when an e-prescription is downloaded if the box quantity instead of the tablet quantity is specified, or the drug quantity in the Dispense form is accidentally changed.

To set the prompt:

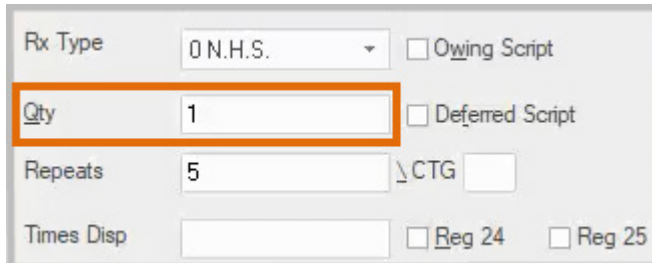
1. From **Dispense Pro**, select **D. Configuration** from the **Maintenance** menu.



2. On the **Configuration** window, click the **Dispense / Customer** tab and select the **Prompt when Qty below PBS Max** checkbox.

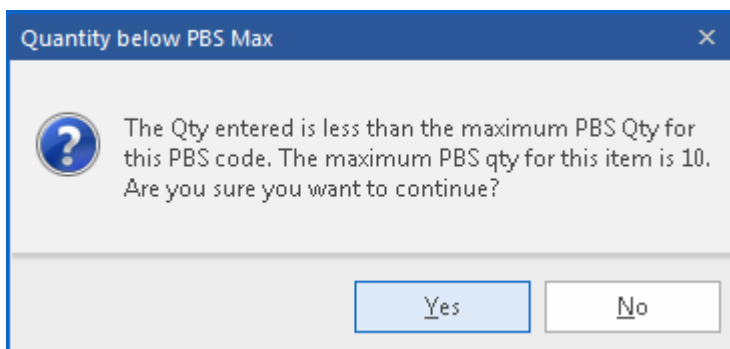


- Now, if the **Qty** field in the **Dispense** form has a value that is less than the maximum quantity for the PBS code, the **Quantity below PBS Max** prompt will be displayed.



The screenshot shows a 'Dispense' form with the following fields: 'Rx Type' (dropdown menu showing 'O.N.H.S.'), 'Qty' (text input field with '1' entered, highlighted with an orange box), 'Repeats' (text input field with '5' entered), 'Times Disp' (text input field), 'Owing Script' (checkbox), 'Deferred Script' (checkbox), 'CTG' (checkbox), 'Reg 24' (checkbox), and 'Reg 25' (checkbox).

- Select **Yes** to proceed with the script. Select **No** to return to the **Qty** field in the **Dispense** form for easy adjustment.



The screenshot shows a dialog box titled 'Quantity below PBS Max'. It contains a question mark icon and the text: 'The Qty entered is less than the maximum PBS Qty for this PBS code. The maximum PBS qty for this item is 10. Are you sure you want to continue?'. At the bottom, there are two buttons: 'Yes' and 'No'.

Dispense - Quick Dispense

Print the Claim Form Data Matrix on Claim Forms for scripts dispensed from queue

For scripts dispensed from the queue, you now have the option to print the Claim form Data Matrix Barcode on the Claim form.

If you are already using Quick Dispense, this option will be added to your claim form by default.

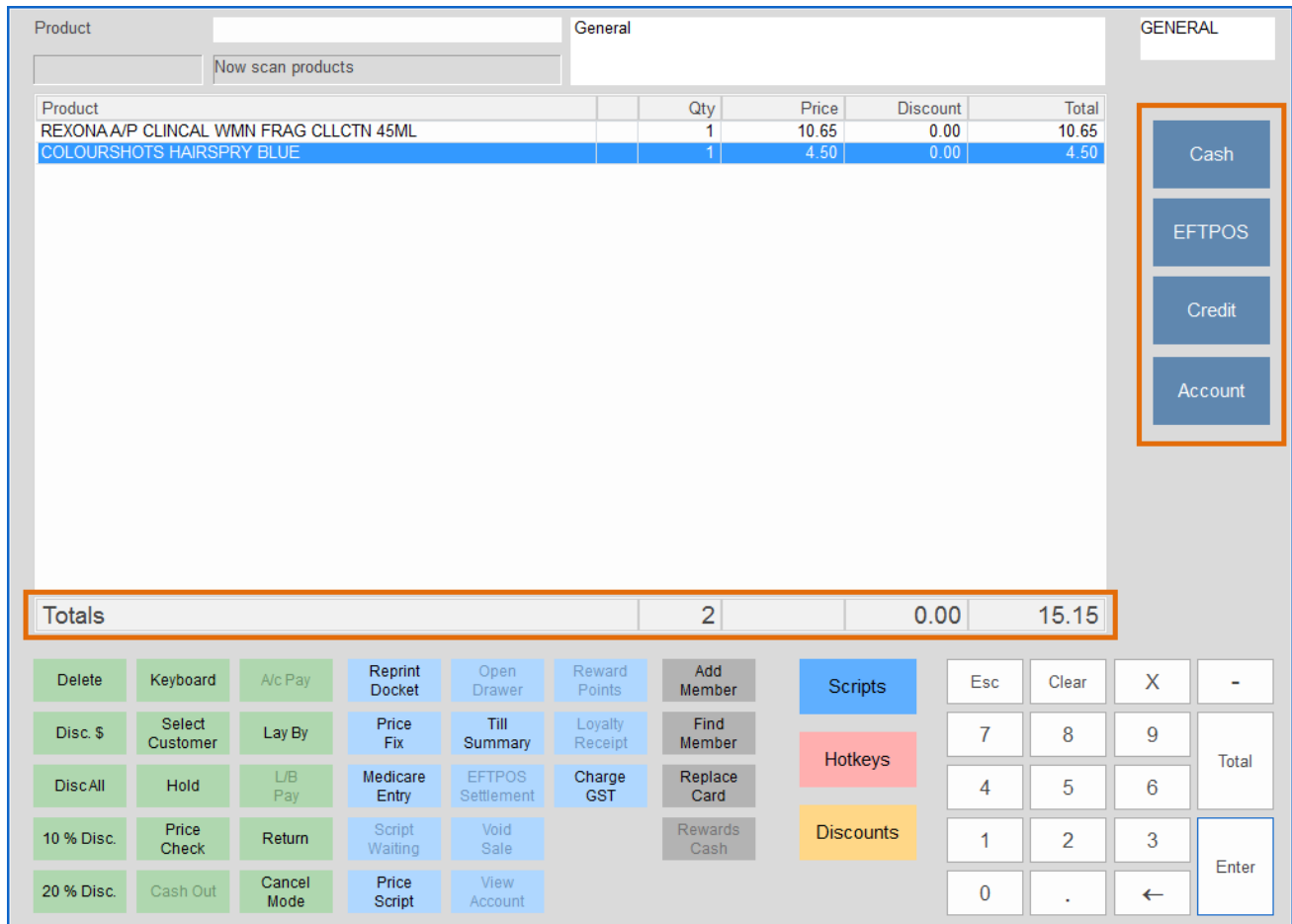
Till

Updated Till window

Several features of the Till window have been revised.

The **Tender Types** buttons now have a different colour for improved readability.

The **Totals** row in the sales basket has been enhanced and now displays larger, bolder text. This improvement now differentiates the Totals and the items in the sales basket.



The screenshot shows the Minfos Till window interface. At the top, there are fields for 'Product' and 'General'. Below these is a table with columns: Product, Qty, Price, Discount, and Total. The table contains two items: 'REXONA A/P CLINICAL WMN FRAG CLLCTN 45ML' and 'COLOURSHOTS HAIRSPRY BLUE'. To the right of the table is a 'GENERAL' section with buttons for 'Cash', 'EFTPOS', 'Credit', and 'Account'. Below the table is a 'Totals' row with a large, bold font. At the bottom, there is a grid of buttons for various actions like 'Delete', 'Keyboard', 'A/c Pay', 'Reprint Docket', 'Open Drawer', 'Reward Points', 'Add Member', 'Scripts', 'Esc', 'Clear', 'X', '-', 'Disc. \$', 'Select Customer', 'Lay By', 'Price Fix', 'Till Summary', 'Loyalty Receipt', 'Find Member', 'DiscAll', 'Hold', 'L/B Pay', 'Medicare Entry', 'EFTPOS Settlement', 'Charge GST', 'Replace Card', 'Hotkeys', 'Discounts', '10 % Disc.', 'Price Check', 'Return', 'Script Waiting', 'Void Sale', 'Rewards Cash', '20 % Disc.', 'Cash Out', 'Cancel Mode', 'Price Script', 'View Account', '0', '.', '←', and 'Enter'.

Product	Qty	Price	Discount	Total
REXONA A/P CLINICAL WMN FRAG CLLCTN 45ML	1	10.65	0.00	10.65
COLOURSHOTS HAIRSPRY BLUE	1	4.50	0.00	4.50
Totals	2	0.00	15.15	

Improvements to the Script Recall window

We have improved the **Script Recall** window in the Till to make it easier to select each patient using the touch screen.

There is now more space between each customer, making the selection of one or more customers more efficient, with less chance of selecting the wrong customer.

Prescription Customer Selection

20333	BRACE SHEA	ANNUELLO VIC 3549
92280	HOWE STEVE	21 PARALLEL MELBOURNE VIC 3000
69855	HOWE AI PENG	NEWLANDS ESTATE VIC 3058
92281	SQUIRE CHRIS	MELBOURNE VIC 3000
87227	H'NG KALINGAALWIS	EAST MELBOURNE VIC 3002
92295	Howe Paula	21 Parallel MELBOURNE VIC 3000
67427	SMITH ALECIA	TEST MERGE DUMBALK VIC 3956
80855	SMITH ADAM	CASTLEBURN VIC 3862
92279	JONES D	6 FOG RD MELBOURNE VIC 3000
91499	SMITH ACACIA	WERRIBEE VIC 3030
22874	ALLAN PAMELA	GLENLYON VIC 3461
80188	FERNANDO STEPHEN dr	CROXTON VIC 3070
57832	MONTGOMERY NICOLA	ROCKBANK VIC 3335

Next

Prev

Esc

Clear

←

Select Item

1	2	3	4	5	6	7	8	9	0
Q	W	E	R	T	Y	U	I	O	P
A	S	D	F	G	H	J	K	L	Enter
Z	X	C	V	B	N	M	Space		

Stock Manager

Automatic Import of Product Merge File

Stock Controllers and Product Managers can now enjoy the ease and convenience of automatic importing of the product merge file.

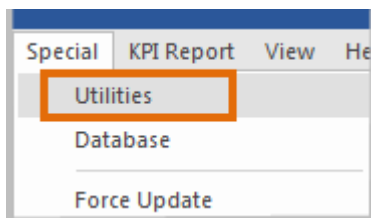
Once configured, new merge files will be detected and downloaded as part of the overnight process, removing the need for the weekly manual process.

Manual product merge file imports are still available from the **File** menu in **Stock Manager**.

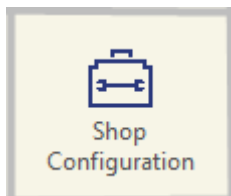
To set up automatic product merge file imports:

From the **Minfos Launch Pad**:

1. Click the **Special** menu and select **Utilities**.



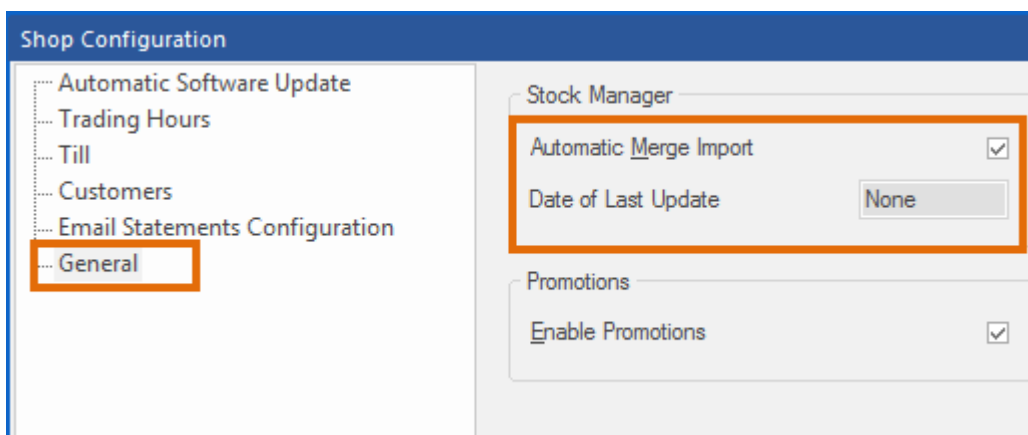
2. On the **Utilities** window click the **Shop Configuration** icon.



The **Shop Configuration** window is displayed.

3. Click the **General** tab and select the **Automatic Merge Import** checkbox.

The **Date of Last Update** field will display the date of the last merge file import. This will be updated each time a new file is imported.



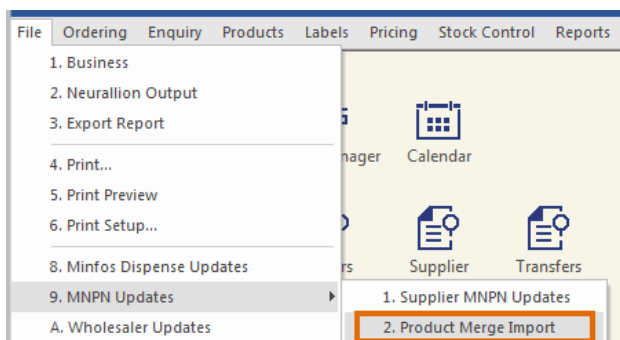
Manual Merge file import

If necessary, merge files can still be downloaded manually.

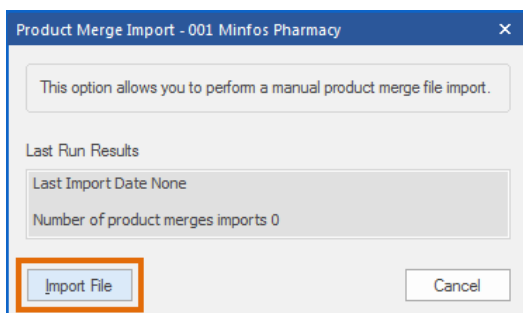
To perform a manual merge file import:

From the **Stock Manager** window:

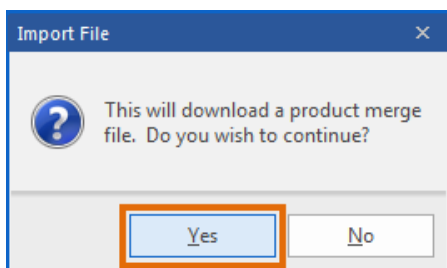
1. Click the **File** menu, select **9. MNPN Updates** and then **2. Product Merge Import**.



2. On the **Product Merge Import** dialogue click the **Import File** button to download an available merge file. After the first manual import, the **Last Run Results** field will be updated.



3. Click the **Yes** button on the **Import File** dialogue.



Note: It may take several minutes to download the merge file, during which the workstation will be unavailable for normal tasks.

4. When the download is complete, click the **Yes** button on the **Import File** dialogue to view and review the merges.

Note: As per existing behaviour, a message will be displayed each time you open **Stock Manager** when there are merges available for review.

Projected Sales Qty is now displayed in the Stock Card

Stock controllers can now conveniently view the **Projected Sales Quantity** for a product that is on promotion from the product stockcard.

Product Edit

Details

Categories

Bar Codes

Drug

Extended

Image

Promotions

SOH

Promo Name

Winter Promotion

Start Date

17/05/18

Description

Winter Promotion toiletries

End Date

25/05/18

Total

Proj. Sales Qty

5

Stock On Hand

0

Regular Unit Cost

8.23

Current Cost

8.23

Ex.GST

Regular Mark Up %

62.71

Current Mark Up %

10.46

Reg. Ex GST Price

13.39

Current Ex.GST Price

9.09

Ex.GST

Regular GST

1.34

Current GST

0.91

Regular Retail Price

14.73

Current Retail Price

10.00

See History

Promo Name

Start Date

End Date

Reg. Price

Promo Price

Unit Cost

GP %

OK

Cancel

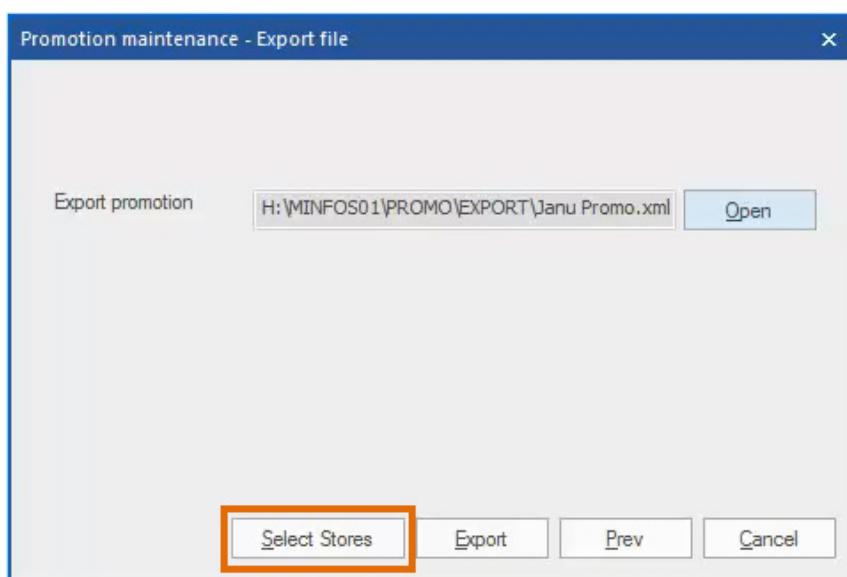
Multi-Store - Promotions

Improved text for Promotion Export

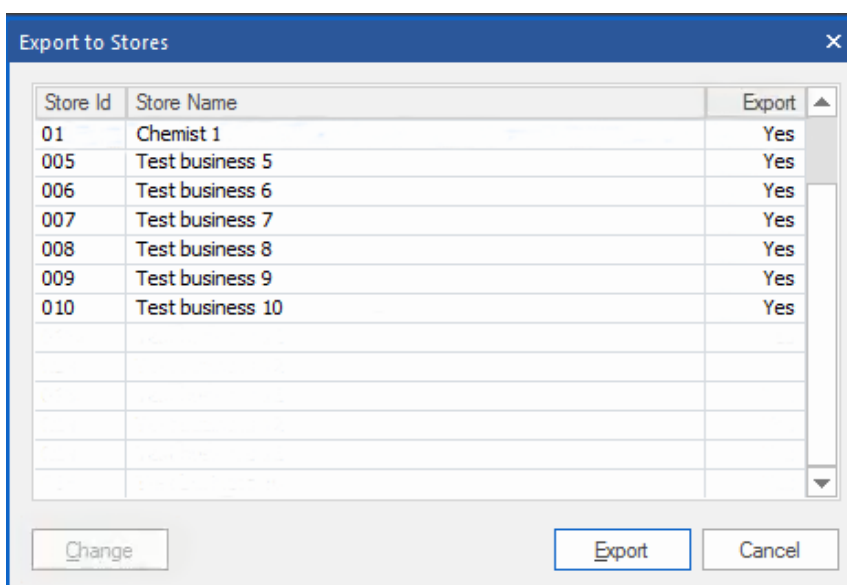
The recent Promotions export enhancement, allowing selection of the stores you wish to receive a particular promotion, now has improved text to make the workflow more intuitive.

The procedure now is as follows:

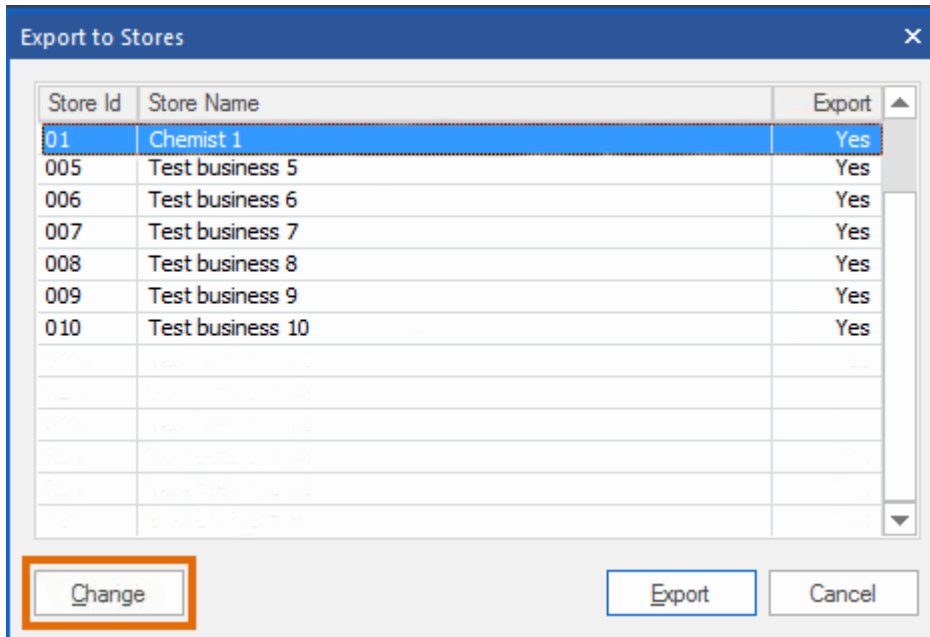
1. After selecting a promotion from the list, click the **Export** button and save the promotion (as per existing workflow).
2. Click the **Select Stores** button.



The **Export to Stores** window is displayed. By default, all stores are set to receive the exported promotion.



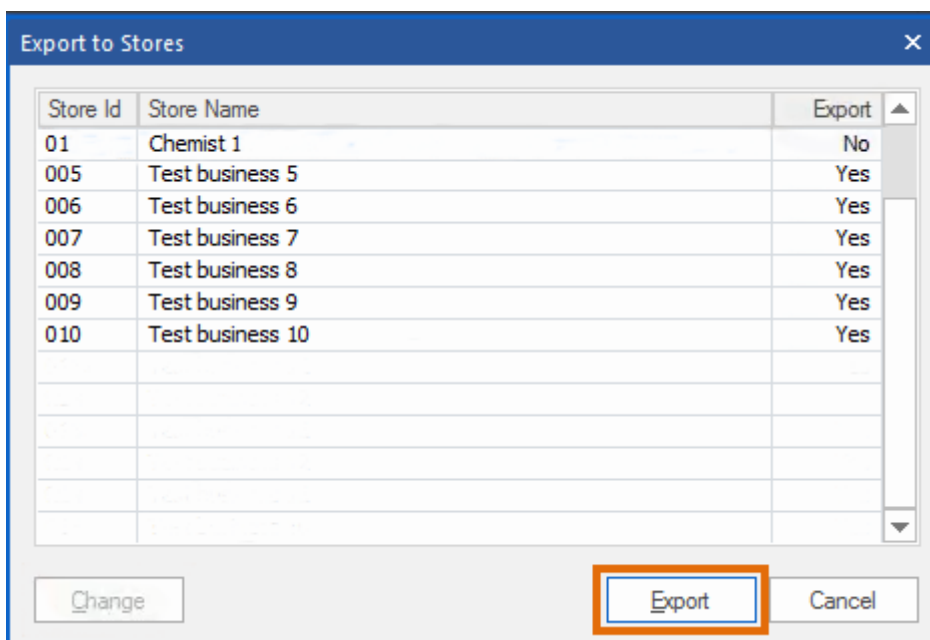
3. To exclude a store from receiving a promotion, select it in the list and click the **Change** button.
The **Change** button is a toggle button, e.g. clicking the button will include a store for export if its **Export** status is **No**, or exclude a store for export if the status is **Yes**. Multiple selections can be made using [Shift] select.
In this example, we will exclude the store 'Chemist 1' from receiving the exported promotion.
4. Select the store 'Chemist 1' and click the **Change** button.



Store Id	Store Name	Export
01	Chemist 1	Yes
005	Test business 5	Yes
006	Test business 6	Yes
007	Test business 7	Yes
008	Test business 8	Yes
009	Test business 9	Yes
010	Test business 10	Yes

Buttons: **Change** (highlighted), **Export**, **Cancel**

5. The selected store 'Chemist 1' now has its **Export** status set to **No** and will not receive the exported promotion.
6. Click the **Export** button to export the promotion to the stores where the **Export** status is **Yes**.



Store Id	Store Name	Export
01	Chemist 1	No
005	Test business 5	Yes
006	Test business 6	Yes
007	Test business 7	Yes
008	Test business 8	Yes
009	Test business 9	Yes
010	Test business 10	Yes

Buttons: **Change**, **Export** (highlighted), **Cancel**

Promotions

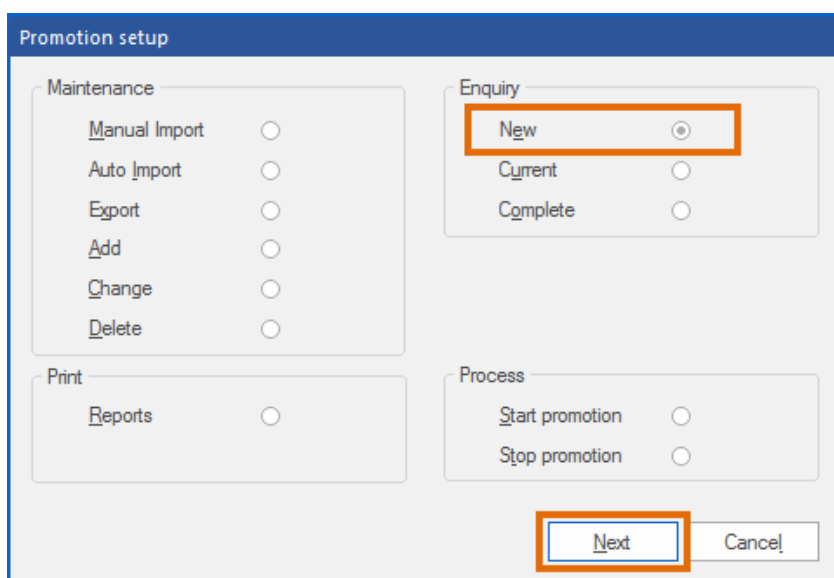
Product stockcards can now be accessed from the New, Current, Complete and Errors list windows in Promotions

A new button has been added to the new, current and complete Promotion product lists allowing Stock Controllers to conveniently access product stockcards at any time during a Promotion, without having to open Stock Manager. Stockcards are also conveniently accessible from the **Promotion detail error list** window.

This access allows you to set up stockcards for Promotion products even if they have not yet arrived in the store.

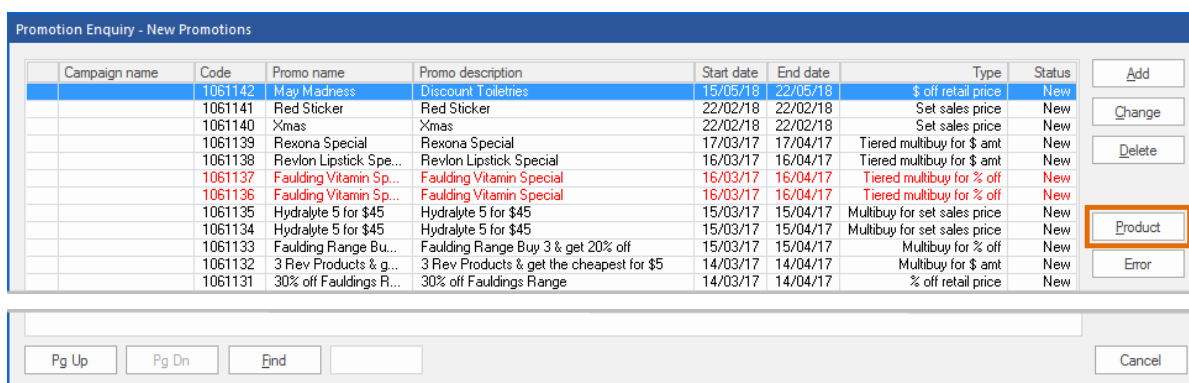
From Minfos Promo Manager:

- Click the **Promotion Maintenance** icon.
The **Promotion Setup** window is displayed.
- Select a **New**, **Current** or **Complete** Promotion. Click **Next** to open the **Promotion Enquiry** window.



The **Promotion Enquiry** window is displayed.

- Click the **Product** button.



















Campaign name	Code	Promo name	Promo description	Start date	End date	Type	Status
	1061142	May Madness	Discount Toiletries	15/05/18	22/05/18	\$ off retail price	New
	1061141	Red Sticker	Red Sticker	22/02/18	22/02/18	Set sales price	New
	1061140	Xmas	Xmas	22/02/18	22/02/18	Set sales price	New
	1061139	Rexona Special	Rexona Special	17/03/17	17/04/17	Tiered multibuy for \$ amt	New
	1061138	Revlon Lipstick Spe...	Revlon Lipstick Special	16/03/17	16/04/17	Tiered multibuy for \$ amt	New
	1061137	Faulding Vitamin Sp...	Faulding Vitamin Special	16/03/17	16/04/17	Tiered multibuy for % off	New
	1061136	Faulding Vitamin Sp...	Faulding Vitamin Special	16/03/17	16/04/17	Tiered multibuy for % off	New
	1061135	Hydralyte 5 for \$45	Hydralyte 5 for \$45	15/03/17	15/04/17	Multibuy for set sales price	New
	1061134	Hydralyte 5 for \$45	Hydralyte 5 for \$45	15/03/17	15/04/17	Multibuy for set sales price	New
	1061133	Faulding Range Bu...	Faulding Range Buy 3 & get 20% off	15/03/17	15/04/17	Multibuy for % off	New
	1061132	3 Rev Products & g...	3 Rev Products & get the cheapest for \$5	14/03/17	14/04/17	Multibuy for \$ amt	New
	1061131	30% off Fauldings R...	30% off Fauldings Range	14/03/17	14/04/17	% off retail price	New

The **Promotion maintenance results** window is displayed.

4. Select a product and click the new **Stockcard** button to display the product stockcard.

Promotion maintenance results - Product list <May Madness>

	MNPN	Barcode	Product name	Product ID	SOH	Retail Price	Promo Price	Unit Cost(xGST)	GP%		
		337191	9300663463817	REXONA A/P ADVENTURE 150G	724796	0	7.46	6.46	4.40	25.08	 
		399022	9300830007530	REXONA A/P CLINICAL MEN SPORT 45...	762177	0	14.73	13.73	10.32	17.32	 
		423575	9300830016259	REXONA A/P AQUASHIELD 150G	780506	0	6.83	5.83	5.01	5.47	 
		491403	4800888185815	REXONA A/P CLINICAL WMN E/DAY FR...	839016	0	15.33	14.33	12.14	6.81	 

Product Edit

Details Categories Bar Codes Drug Extended Image Promotions SOH

Product Number: 724796

Bar Code: 9300663463817

Name: REXONA A/P ADVENTURE 150G

Product Type: 1. Product. ☐ Small Label ☐ Drug ☐ Dispensable ☐

Retail Price: 7.46 Price Ex.GST: 6.78 GP%: 35.10

Mark Up: 54.13 %

Unit Cost (Ex.GST): 4.40

Stock on Hand: 0

Link No.: 0

M.N.P.N.: 337191

Last Purchased: 12/08/2014

Tax Rate: %

Re-Order (Stocked) ☐ Recommended ☐ Discountable ☒ Old Retail:

Dual A/c Type ☐ Record Serial No.s ☐ Discontinued ☐ Old Mark Up:

GST on Sales ☒ GST on Purchases ☒ FAT code: T Old Unit Cost:

KVI: ☐

Reports

GST Audit Report now has an option for separate Dispense and Retail Totals

Separate totals for Retail and Dispense can now be displayed in the **GST Audit Report** removing the requirement to access and reconcile multiple reports for this information.

Totals will be split based on the **AR Product Code** applied to the product.

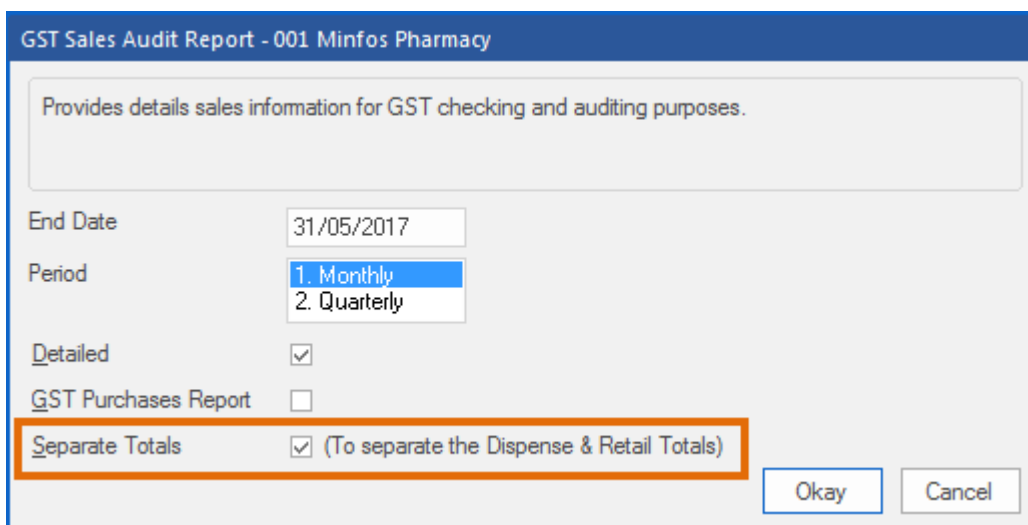
From **Minfos Reporting**:

1. Click the **Total Sales** menu and select **9. GST Sales Audit Report**.



The **GST Sales Audit Report** dialogue is displayed.

2. Choose your report options and select the **Separate Totals** checkbox.



The dialog box is titled 'GST Sales Audit Report - 001 Minfos Pharmacy'. It contains a description: 'Provides details sales information for GST checking and auditing purposes.' Below this, there are several fields and checkboxes: 'End Date' with a date picker set to '31/05/2017', 'Period' with a dropdown menu showing '1. Monthly' and '2. Quarterly', 'Detailed' with a checked checkbox, 'GST Purchases Report' with an unchecked checkbox, and 'Separate Totals' with a checked checkbox and the text '(To separate the Dispense & Retail Totals)' next to it. The 'Separate Totals' row is highlighted with an orange box. At the bottom right, there are 'Okay' and 'Cancel' buttons.

3. The **GST Sales Audit Report** displays showing separate totals for **Dispense** and **Retail**.

POSRP500 1:36:52pm		GST Sales Audit Report 01/05/17 to 31/05/17				
Business : 001 - Minfos Pharmacy						
Sales No.	Time	Sales Type	Clerk Name	Ex. GST	GST	GST Inc.
01/05/17						
97	9:33:19	Sales	~Automatic Acct Charge	4.50	0.00	0.00
SUB TOTAL				4.50	0.00	0.00
DISPENSE TOTAL				0.00	0.00	0.00
RETAIL TOTAL				121.97	9.93	109.36
TOTAL				121.97	9.93	109.36
Taxable Supplies					109.36	
GST Free Supplies					22.54	
Total Supplies					131.90	
GST Payable					9.93	
Total Supplies less GST Payable					121.97	

Resolved Issues

Dispense

- The Dispense **Special Price** is now retained if there are changes to the script.
- The correct **Fixed Price** is now displayed even if this is lower than the **Private Dispense Fee**.
- Minfos will now set the focus to the **Directions** field after getting a repeat or scanning an eScript with Interactions.
- Minfos now correctly shows the **Repeat Interval** prompt for **Schedule 8** scripts.
- Minfos now retains the correct price when dispensing a **Reg25** script to a **CTG Repat** patient.
- When cancelling out of the **Pharmacist** field in the Dispense Form, Minfos is no longer stuck in a **Pharmacist Search** loop.
- **Patient Safety Net Contribution** is now calculated correctly for **Authority** scripts with a change in price.

Packing

- It is now possible to use a comma to recall deferred **Queued** script.

Loyalty

- It is now possible to use the **Replace Card** function at the Till for alphanumeric Loyalty Card numbers

Till

- It is no longer possible to select an excessive amount of script at the Till that causes the scripts to be locked.
- The correct price is now displayed when retrieving a Hire item against a customer with automatic discount.
- The Date in the **PBS Invoice Report** is now displayed in the correct Australian format.
- When selecting **Enter** in the Till and it is highlighted as **No**, Minfos will now perform a **Cancel**.
- It is now not possible to perform a **Cash Out** if not authorised in **Salesperson Maintenance**.
- It is now possible to select hidden credit cards at the Till when performing an Account Payment or Layby Payment.

Updates

- Minfos will no longer add a Minfos generated alternate barcode during a **Wholesaler Update** if not required.

Promotions

- Loyalty Voucher products are no longer visible in **Promotion Maintenance**.

Stock Manager

- Selecting **No Negatives** will now be displayed correctly in the **Stock on Hand Report**.
- The transfer will now remain visible on the screen when there is change of Status.

Warehouse

- Information in the **Warehouse Product Maintenance** will no longer disappear when hovering over it with a mouse cursor.

Reports

- The **NHS Codes** and quantities are now displayed correctly in the **PBS Invoice Report**.
- The **Re-print Orders Report** can now be exported.



Phone

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