minfos

Minfos 5.8.1

release notes

March 2019

Together we can

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Symbion Pty Ltd Trading as Minfos®
ABN 25 000 875 034

Level 7/737 Bourke St
Docklands Victoria 3008

minfos.com.au
sales@minfos.com.au

P 1300 887 418
F (03) 9918 5592

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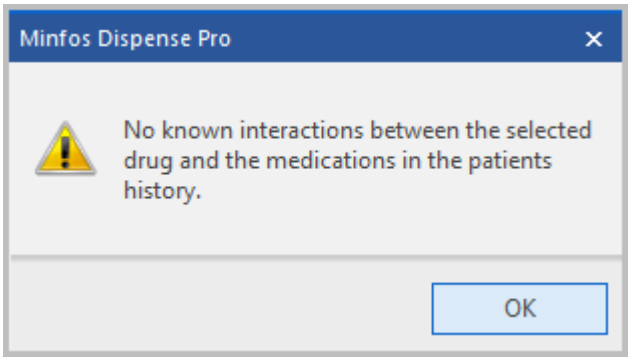
Symbion Pty Ltd Trading as Minfos®
ABN 25 000 875 034
Level 7/737 Bourke St
Docklands Victoria 3008
minfos.com.au
sales@minfos.com.au
P 1300 887 418
F (03) 9918 5592

Enhancements

Dispense

The Interact button now displays a message when there are no known interactions

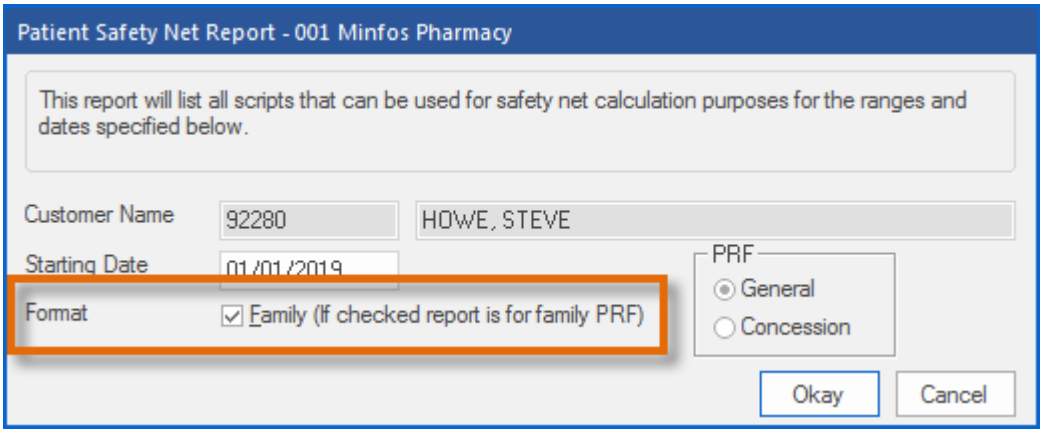
Clicking the **Interact** button in the Dispense form now displays a prompt advising that there are no known interactions, if there are none to display.



Safety Net Report now reports under the Master of the family

To comply with Medicare requirements, the **Safety Net Report** for a customer with PRF links is now always generated under the designated **Master Customer**.

Note: The **Format** checkbox must be selected when generating the **PRF Safety Net Report** for a family member.



Symbion Pty Ltd Trading as Minfos®
ABN 25 000 875 034
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Docklands Victoria 3008
minfos.com.au
sales@minfos.com.au
P 1300 887 418
F (03) 9918 5592

Stock Manager

Product Quick Fix just got a whole lot more powerful

The enhanced **Product Quick Fix** consolidates the original Product Quick Fix, Update Maintenance and Range Tag functionality into a single tool, improving efficiency and allowing you to make single or multiple key attribute changes to a bulk Product Range.

In addition to the features from each updater tool, a number of new enhancements have been added to Product Quick Fix to assist Stock Controllers to manage products from a central location.

These include the option to select a range of products within a list, or the whole range within the screen to edit one, or multiple attributes, at a time.

For more information on this enhancement, please view the videos.

Removal of Update Maintenance and Pending Removal of Range Tag

In a future release of Minfos, the Range Tag function will be removed to allow for transition to Product Quick Fix. The Update Maintenance functionality has been removed from this release.

Product Info can now be edited from Order Edit Screen

Stock Controllers can now edit the contents of the product **Info** tab from within an order.

For more information, please view the video.

Out of stock information can now be retrieved via PharmX

Stores transmitting orders via PharmX to a supplier that provides their current out of stock levels to PharmX, can now retrieve out of stock information shortly after an order has been submitted.

Minfos will compare order quantities in the transmitted order to current stock on hand quantities at the warehouse. An order is then created containing products and quantities that may not be supplied based on current supplier stock levels.

To view out of stocks from the supplier:

1. Navigate to the **General** tab of **Shop Configuration**.
2. Select the **Collect Supplier Out of Stocks** checkbox in the **Stock Manager** groupbox. Note: Only out of stock notices from the time the configuration is turned on will be imported and displayed.
3. Click **Okay** to save.
4. Ensure the supplier, e.g. Symbion provides their current stock levels to PharmX.

Symbion Pty Ltd Trading as Minfos®
ABN 25 000 875 034
Level 7/737 Bourke St
Docklands Victoria 3008
minfos.com.au
sales@minfos.com.au
P 1300 887 418
F (03) 9918 5592

5. Shortly after transmitting an order, select an order for the supplier from **Order Maintenance**.
6. Click the **Collect** button.
7. Minfos will collect any invoices available from the selected supplier.
8. Once collected, if there are any out of stock items, a new order with a **Created** status is created.
9. This order will be displayed with a description of **OOS from P.O. 123456** - which is an abbreviation for 'Out of stocks from Purchase Order 123456' (123456 being the Minfos Order Number).
10. The contents of the order will be any items ordered from the original order that may be out of stock at the warehouse.

+ **The created out of stock order is based on the stock on hand at the supplier at the time the order was placed. This may differ to the stock on hand that is available when the order picked and invoiced**
+ **Therefore stock may not be received that did not appear on the out of stock order or you may receive stock that did appear on an out of stock order.**
+ **The out of stock order is indicative and should be used as an indication only.**
+ **A backorder will still be created for any products not supplied when the invoice is collected from PharmX.**

Import and Export Supplier Minimum Shelf Hold Quantities

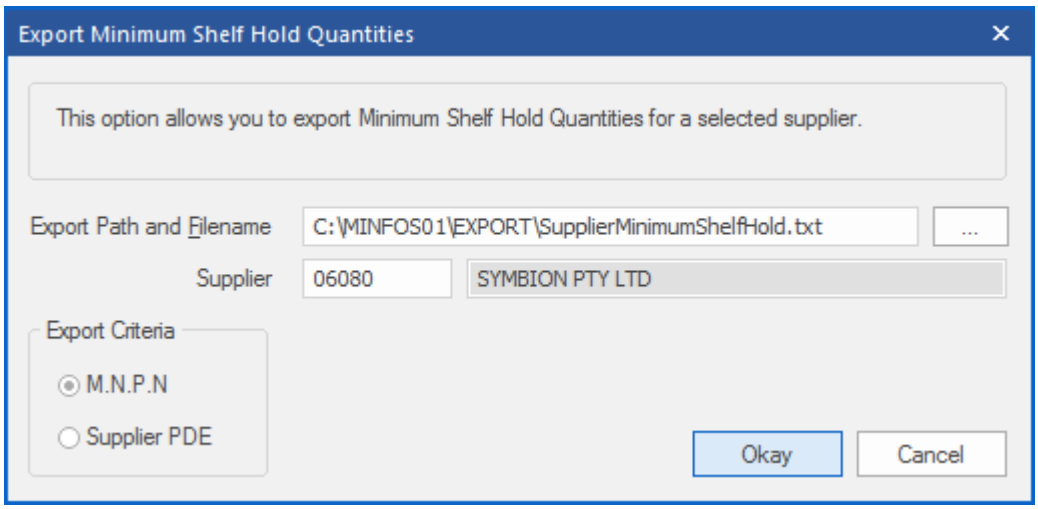
Stores can now easily export Supplier Minimum Shelf Hold Quantities for use at another store, or import their own Supplier Minimum Shelf Hold Quantities for their own use. The process is similar to the existing importing and exporting of Minimum Order Quantities and Order Multiples. Once imported, Supplier Minimum Shelf Hold Quantities are updated against the supplier and considered accordingly with other supplier card attributes during the order generation process.

To export Minimum Shelf Hold quantities using MNPN:

1. Navigate **Stock Manager**.
2. From the **File** menu select **L. Export Minimum Shelf Hold Quantities**.

   The **Export Minimum Shelf Hold Quantities** window is displayed.
3. Select the **Export Path** you will save the file to.
4. In the **Supplier** field, enter the supplier, e.g. Symbion Pty Ltd.
5. Select **MNPN** in the **Export Criteria** groupbox.
6. Select **Okay** to export and save the file.

Symbion Pty Ltd Trading as Minfos®
ABN 25 000 875 034
Level 7/737 Bourke St
Docklands Victoria 3008
minfos.com.au
sales@minfos.com.au
P 1300 887 418
F (03) 9918 5592

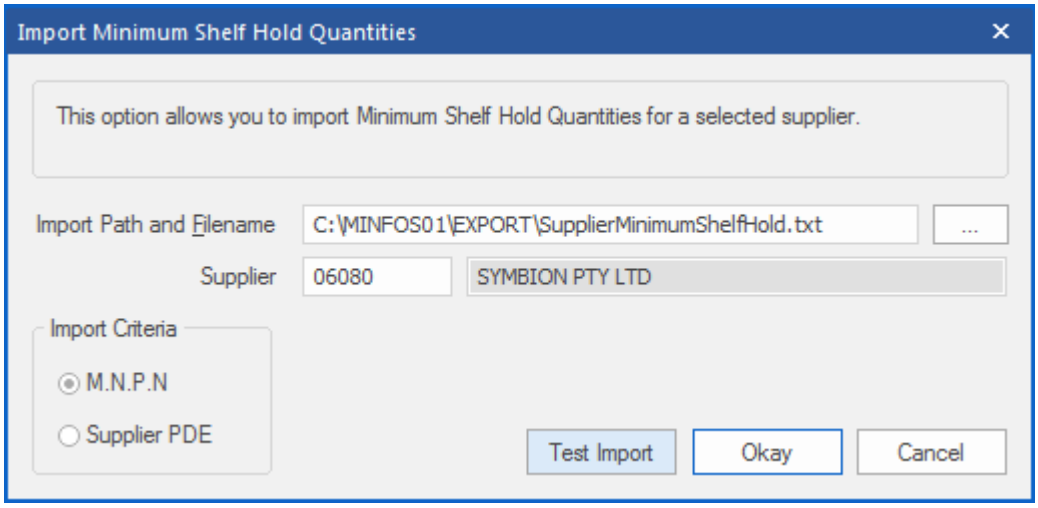


To import Minimum Shelf Hold quantities using MNPN:

1. From the **File** menu select **M. Import Minimum Shelf Hold Quantities**.

   The **Import Minimum Shelf Hold Quantities** window is displayed.

2. From the **Import Path and Filename** field, navigate to your saved file.
3. In the **Supplier** field enter the supplier, e.g. Symbion Pty Ltd.
4. Select **MNPN** in the **Export Criteria** groupbox.
5. Select **Test Import** to run a simulation of the import.
6. Review and close the displayed report. If you wish to proceed, select **Okay** on the **Export Minimum Shelf Hold Quantities** window**.**
7. When the prompt displays, confirm you want to import your Min. Shelf Hold Quantities by selecting **Yes**.



Symbion Pty Ltd Trading as Minfos®
ABN 25 000 875 034
Level 7/737 Bourke St
Docklands Victoria 3008
minfos.com.au
sales@minfos.com.au
P 1300 887 418
F (03) 9918 5592

Import and Export Supplier Maximum Shelf Hold Quantities

Like the Minimum Shelf Hold import/export feature, Supplier Maximum Shelf Hold Quantities are also available to export and import for a supplier.

Once imported, Supplier Maximum Shelf Hold Quantities are updated against the supplier and considered accordingly with other supplier card attributes within the order generation process.

Only for TerryWhite Chemmart stores using Hub product updates

Hub Supplier changes are now displayed in the Audit Reports

Hub changes made to supplier attributes are now displayed in product stock cards and captured in the **Product Audit Reports** and **Category Audit Report**.

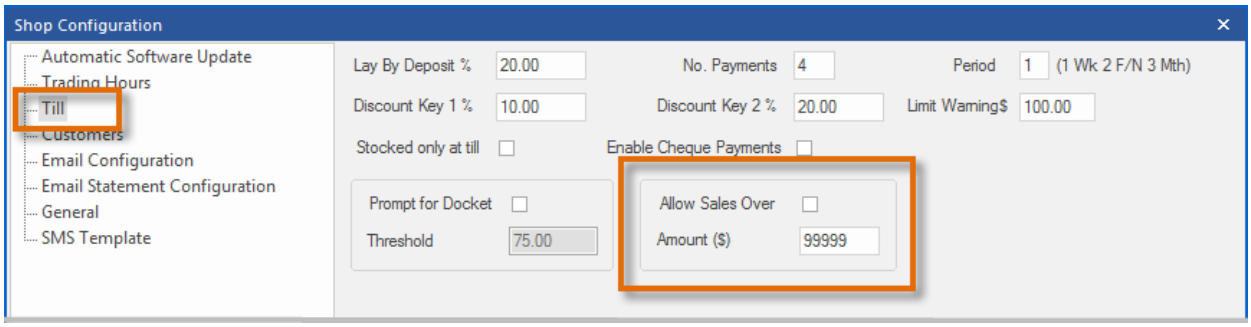
Till

Option to support transactions exceeding $99999.99

A new configuration setting has been added to allow stores to support sales over $99999.99 in the Till. The store also has the option to put a lower value into the threshold e.g. $30000 - which will provide the same prompt behaviour.

To enable this configuration for your pharmacy:

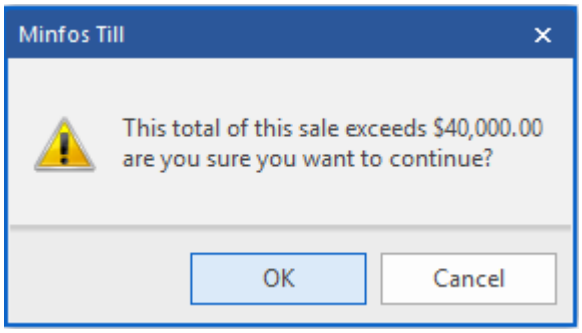
1. From the **Launch Pad**, click the **Special** menu and select **Utilities**.
2. From the **Utilities** window, select the **Shop Configuration** icon.
3. Select the **Till** tab.



4. Select the **Allow Sales Over** checkbox and enter a threshold dollar value in the **Amount ($)** field.

   When a sale exceeds this value, the following prompt will display.

Symbion Pty Ltd Trading as Minfos®
ABN 25 000 875 034
Level 7/737 Bourke St
Docklands Victoria 3008
minfos.com.au
sales@minfos.com.au
P 1300 887 418
F (03) 9918 5592

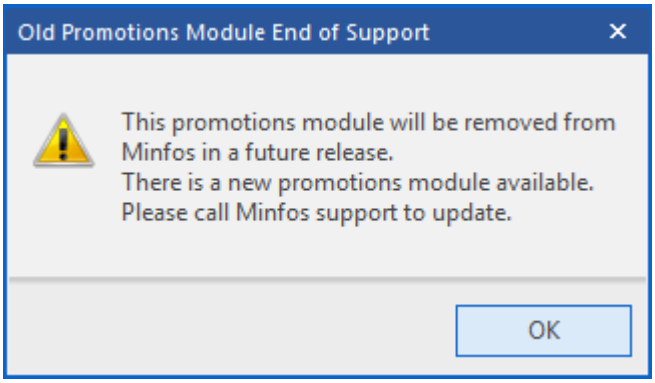


Promotions

Old promotions module to be removed from Minfos

The old promotions module will be removed from Minfos later in the year. If you are one of the few stores still using old promotions, you will be prompted each time you open the module, notifying you of its pending removal from the software. Please contact Minfos support to assist in upgrading you to the Promo One Module.

The user guide showing the key features of Promo One can be found here.



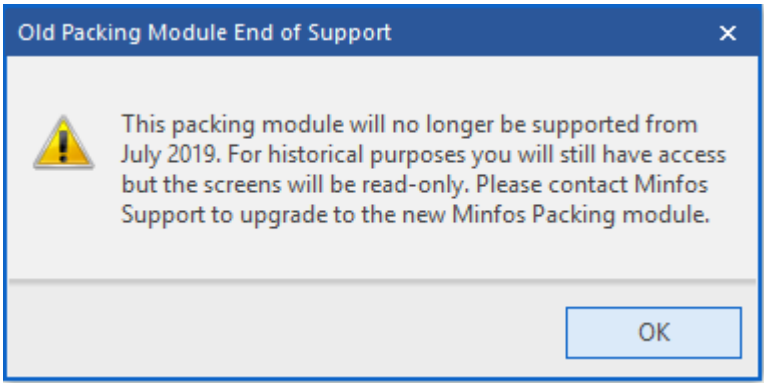
Symbion Pty Ltd Trading as Minfos®
ABN 25 000 875 034
Level 7/737 Bourke St
Docklands Victoria 3008
minfos.com.au
sales@minfos.com.au
P 1300 887 418
F (03) 9918 5592

Packing

From July 2019 the old Minfos Packing module will no longer be supported

Minfos Packing was re-developed and rolled out in 2017. For this reason, the old Minfos packing module, located in Dispense Pro, will no longer be supported from July 2019. You will be able to access the screens for historical purposes but no edits are possible.

If you are still using the old packing function, you will be prompted each time you open the module. Please contact Minfos support to assist in upgrading you to the latest Minfos Packing.



Please refer to the user guide and videos showing the key features of Minfos Packing.

Email

Customise your Email Template

The Email Configuration has been enhanced to allow for a different Subject Line and Email Body for emailed reports and email statements. You can also add a Footer to your email.

These new features will allow you to:

- Tailor information for the recipient of the email – an account customer or stakeholder that receives reports
- Include more information in the body of the email
- Setup one Footer for all emails
- Include terms and conditions or a confidentiality disclosure in the Footer

To customise your email templates:

1. From the Minfos Launch Pad, click the **Special** menu and select **Utilities**.

Symbion Pty Ltd Trading as Minfos®
ABN 25 000 875 034
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minfos.com.au
sales@minfos.com.au
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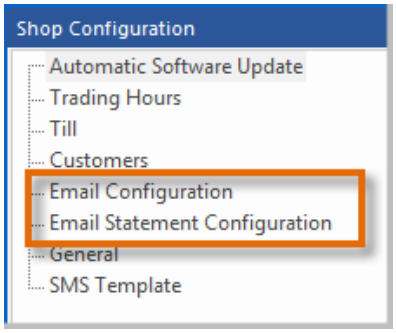
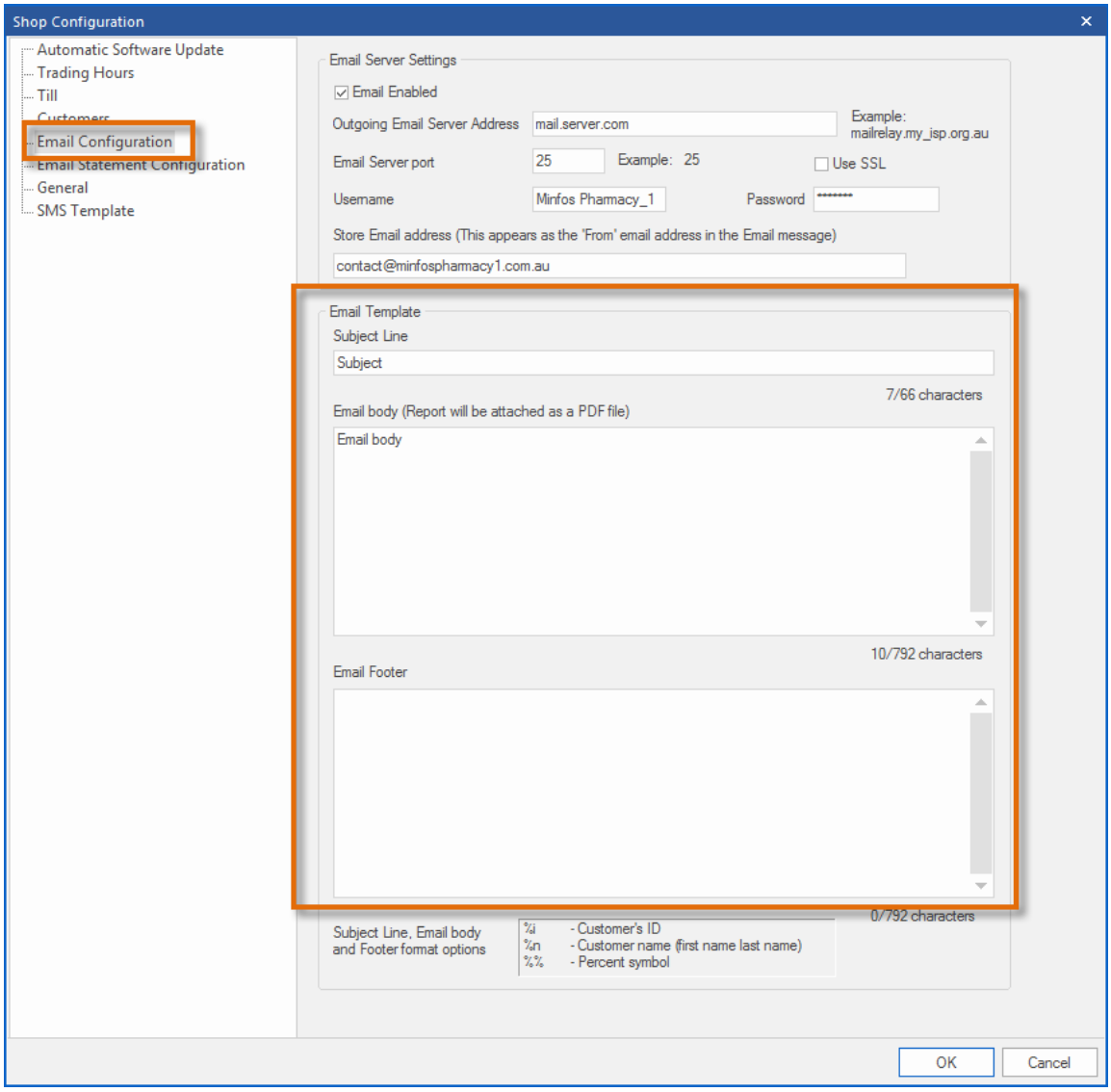
2. On the **Utilities** window, click the **Shop Configuration** icon.
3. There are now two email setting tabs.



4. The **Email Configuration** tab contains general email configuration settings as well as fields for Subject Line, Email Body and Footer templates that may be used for emailing reports.



Symbion Pty Ltd Trading as Minfos®
ABN 25 000 875 034
Level 7/737 Bourke St
Docklands Victoria 3008
minfos.com.au
sales@minfos.com.au
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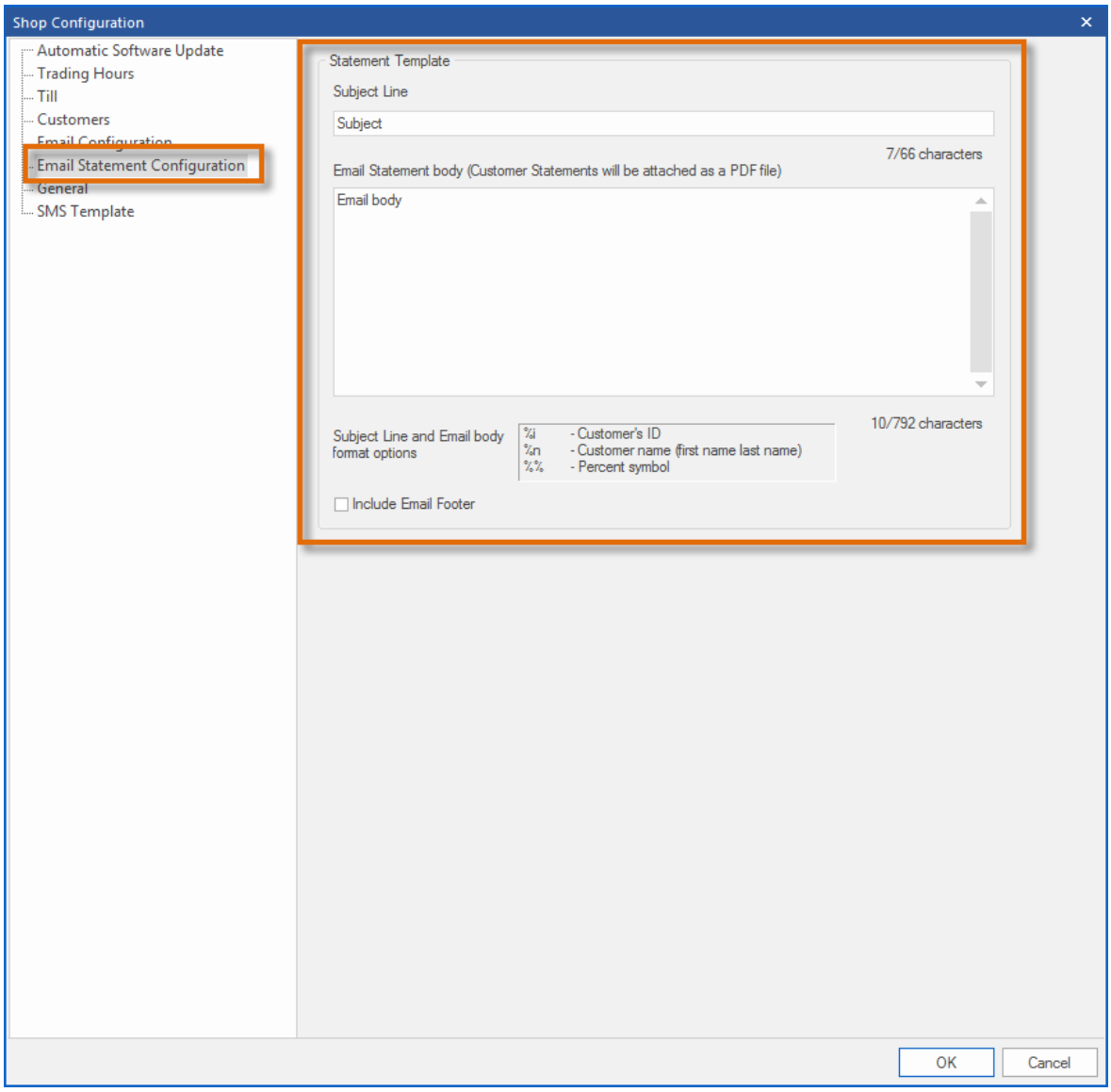
5. The **Email Statement Configuration** tab has fields for Subject Line, Email Body, and a checkbox option to include the email Footer from the **Email Configuration** tab.



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ABN 25 000 875 034
Level 7/737 Bourke St
Docklands Victoria 3008
minfos.com.au
sales@minfos.com.au
P 1300 887 418
F (03) 9918 5592

Resolved Issues

Dispense

- Issues with auto-populating names when adding a new patient have now been resolved.
- Items dispensed to the Quantum Pill Box are no longer included in the **Scan Check Report.**

Till

- It is now not possible to set a **Layby** repayment of 0.

Stock Manager

- The **Unit Cost** on the **Transfer Invoice** is now displayed correctly for a **Credit Transfer**.

Ordering

- Minfos no longer uses the **Supplier's Shelf Pack** when generating a **Usage Only** order.
- The **Discount** icons in **Order Maintenance** have been re-instated.

Quantum

- Negative transactions are now processed correctly when charged to the **Quantum Pill Box Account**.

Performance

- When launching **Order Maintenance**, Minfos no longer has performance issues when there is pending **PharmX Account Creation**.

Database

- Improvements have been made to Minfos to prevent degrading performance over time.

Multi-store

- **Multistore Tiered Pricing** no longer resets for prices in the thousands.

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Level 7/737 Bourke St
Docklands Victoria 3008
minfos.com.au
sales@minfos.com.au
P 1300 887 418
F (03) 9918 5592

minfos

Phone
1300 887 418

Customer Portal
symbion.service-now.com

Website
minfos.com.au

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