Minfos 5.11.1

Release notes

January 2020

Together we can

Contents

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Enhancements

Dispense

Improved customer matching functionality

In preparation for electronic prescriptions we have made improvements to customer matching in Dispense. When prescription data is downloaded from a prescription exchange (eRx or MediSecure), Minfos will use increased criteria to find the customer in your database. This will assist with matching to existing customers reducing the number of duplicates.

Key benefits

Minfos will now match customers:

- Whose Medicare Number has been changed due to new card being issued
- By Individual Health Identifier (IHI)
- By Customer name

Changes in the process include

When you scan a script, Minfos will try to find the matching customer on record by comparing:

- Individual Health Identifier (IHI)
- Medicare Number or DVA Number

If no customer record is found matching these attributes, in the Select Customer Record dialog you can:

Refresh the search by changing the search criteria:

1. Select a customer record from the list

   – OR –

2. Add a new customer record based on the details on the script

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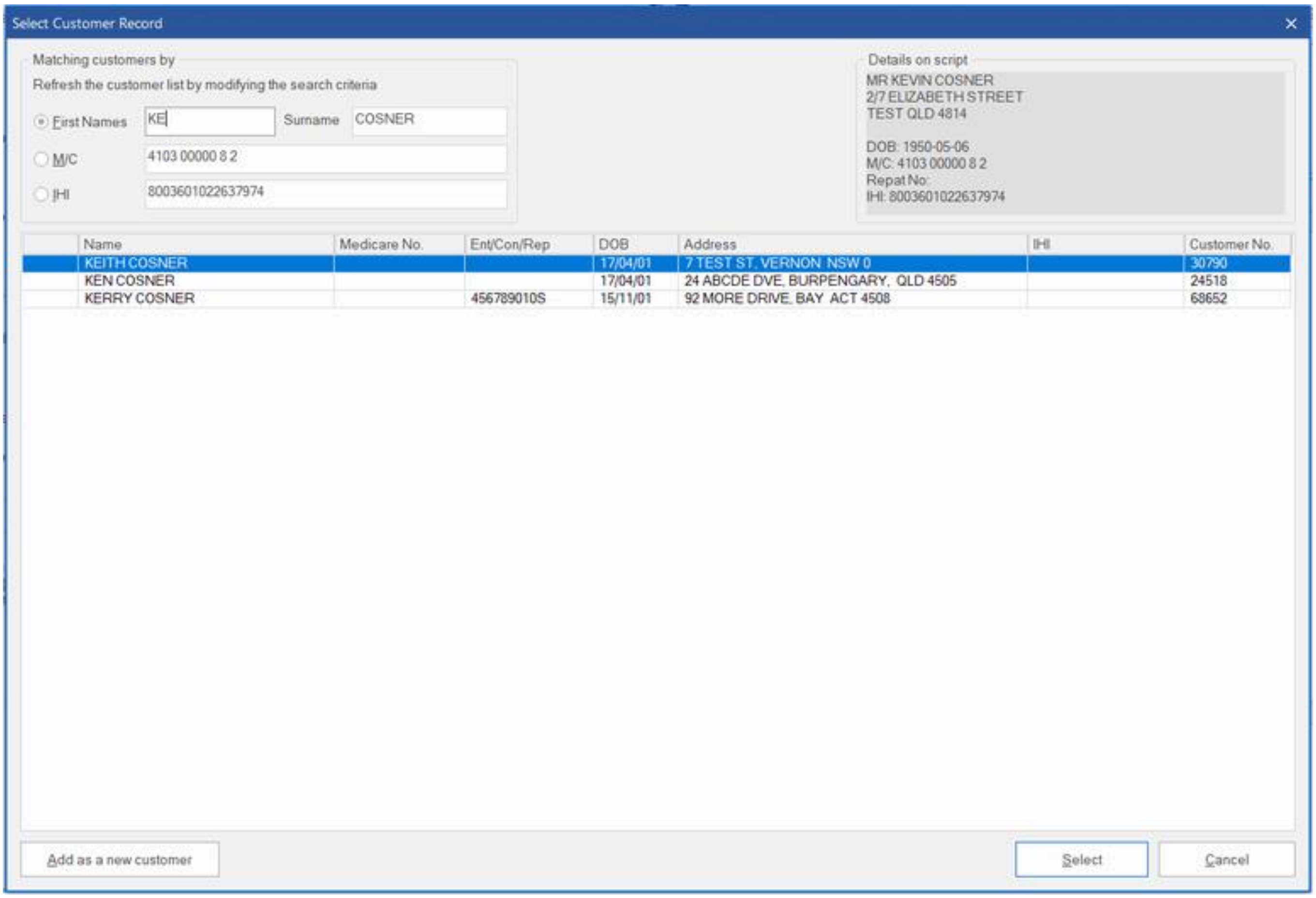


Further notes and shortcuts

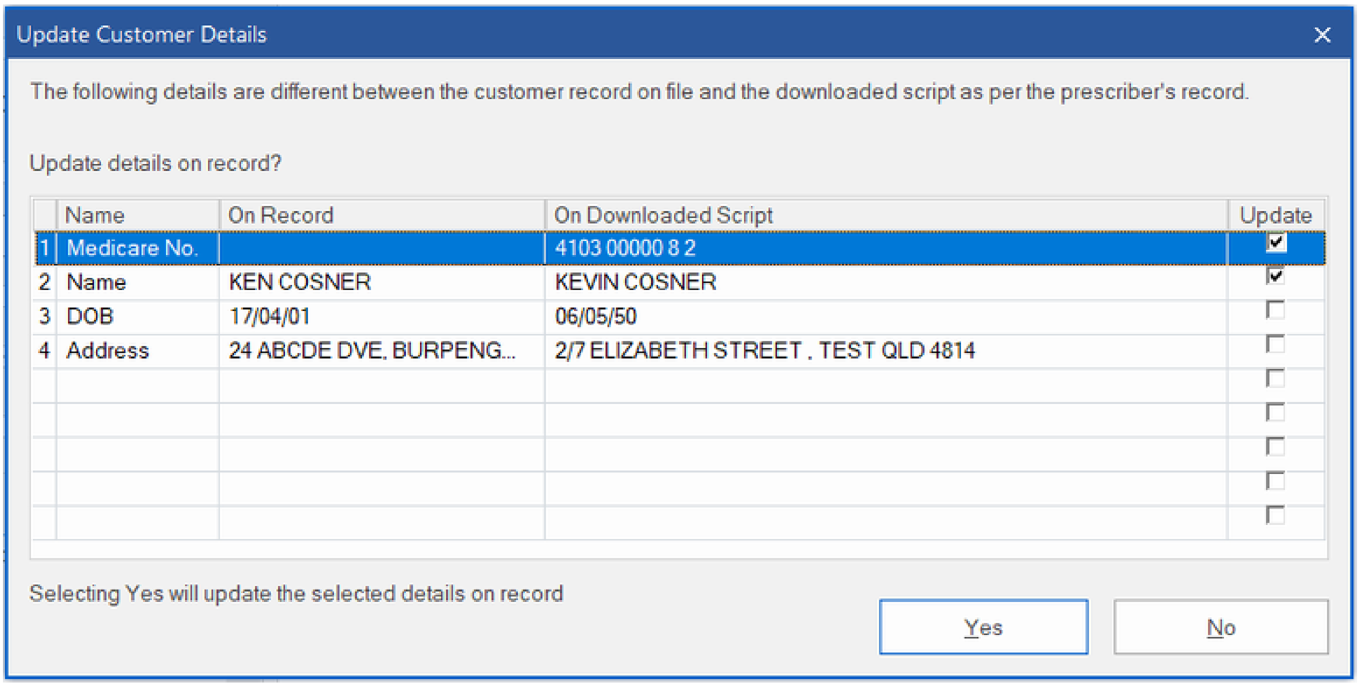
- The **Details on script** information box displays the customer data downloaded with the prescription
- **Alt + M, I, F** can be used to change search criteria
- **Up** and **down** arrows can be used to navigate the list
- Search is performed as users type in the boxes
- Medicare search only searches by first 9 numbers, no matter how many are typed in
- Name search is done by preferred name first, then Medicare name

Update the customer record

You can update a customer record, by:

1. Selecting the customer record on file and you will be prompted to update the customer record with the customer data downloaded with the prescription

2. On this Update Customer Details dialog, you will have the option to select the information to keep



Keyboard shortcuts

- **1-9** (first column) to select the row
- **Up** and **down** arrows to navigate between rows
- The checkbox in the Update column can be ticked and unticked using:
  - The space bar

    – **OR** –

  - The mouse
- **Escape** or **Alt + N** to close the dialog without updating the customer's record
- **Return** or **Alt + Y** to click on **Yes** button. This will update the customer with selected information

Stock Manager

Text in Stock Manager updated to refer to 'PDE'

'PDE' is now display instead of 'Sup. Prod Code' in the following screens:

- Product Stock Cards
- Supplier Product Editing

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- Order screens

These changes enable more relevant terminology to be used and ensures consistency across the screens.

Order Edit screen improvements

We have improved the Order Edit screen in Order Maintenance. These includes:

Main changes	Key benefits
Increased screen size and added **Product Sales** and **Purchase information** to screen	• Now, open any order, **Units Sold** and **Units Purchased** is located at the bottom of the order screen • This information is captured from the Annual Sales and Purchase report
You will now see **monthly sales and purchases** for the selected product As you move through products in the screen, the **Product Sales** and **Purchases** information box will update	• Enables you to make quick ordering decisions based on previous sales and purchases without leaving the screen

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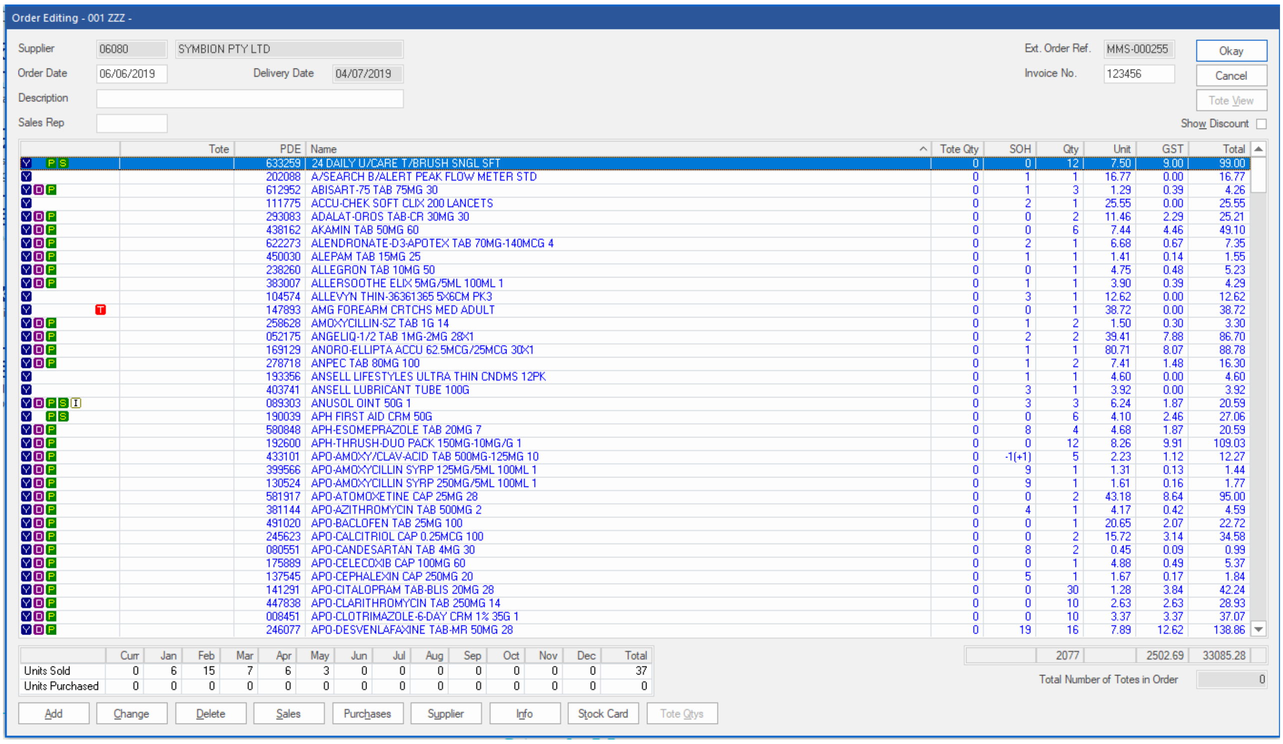

Customer Maintenance

Manage separate customer email addresses

We have made changes to how you capture and store customer email addresses. In Customer Maintenance, you can now capture separate email addresses in the:

- Details tab
- Accounts tab

Key benefits

- Adding the email address field to the Details screen provides a single view of your customer's contact details.
- If your customers want their statements sent to an alternate email address, you can now easily manage the email addresses separately:
  - **Details tab:** Add the customer's personal email address
  - **Accounts tab:** Add the email address for their accounts and statements e.g Workcover
- If the customer uses their personal email for Accounts, you can easily copy that email by using the tick-box in the Details tab to auto-populate the email to the Accounts tab

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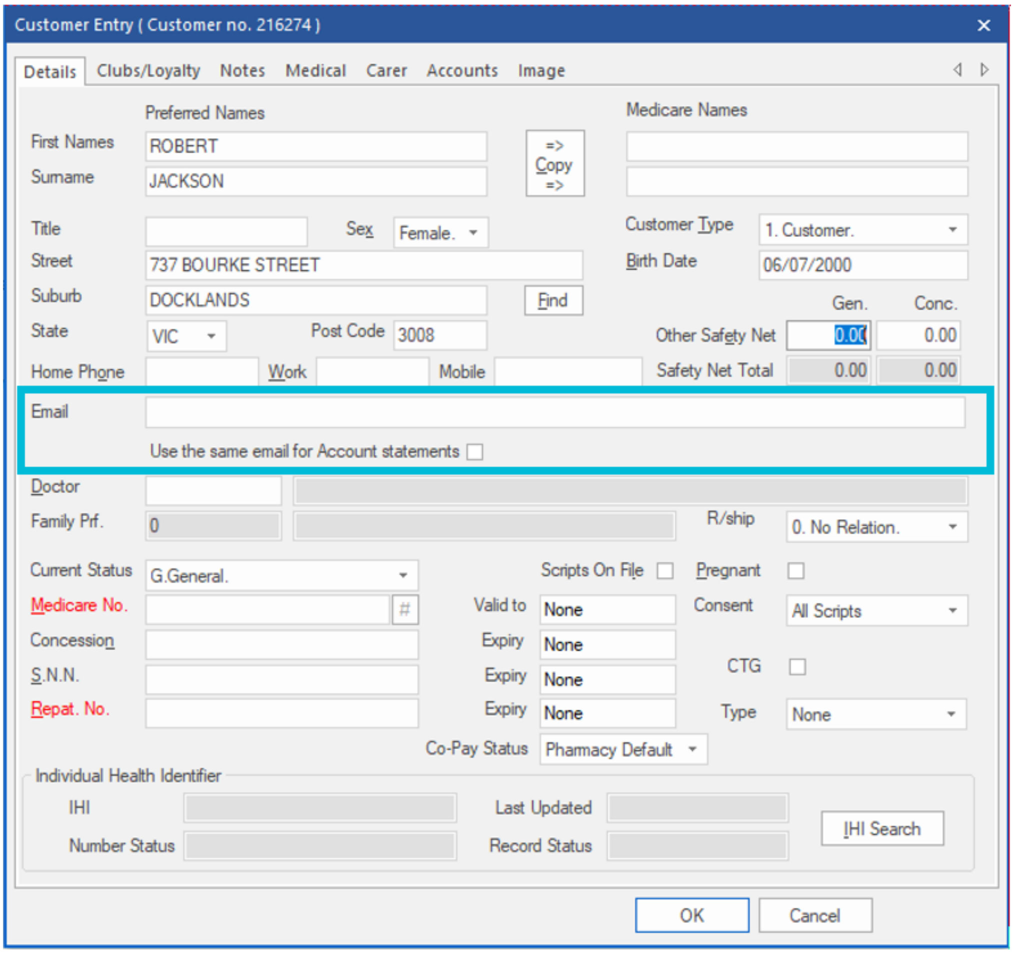
- This feature is useful for setting up new customers or adding an email address to an existing customer

Steps to auto-populate the email address from the Details tab to the Account tab:

1. Tick the '**Use the same email for Account statements**' tick-box in the Details tab
2. The email address will auto-populate into the Accounts tab

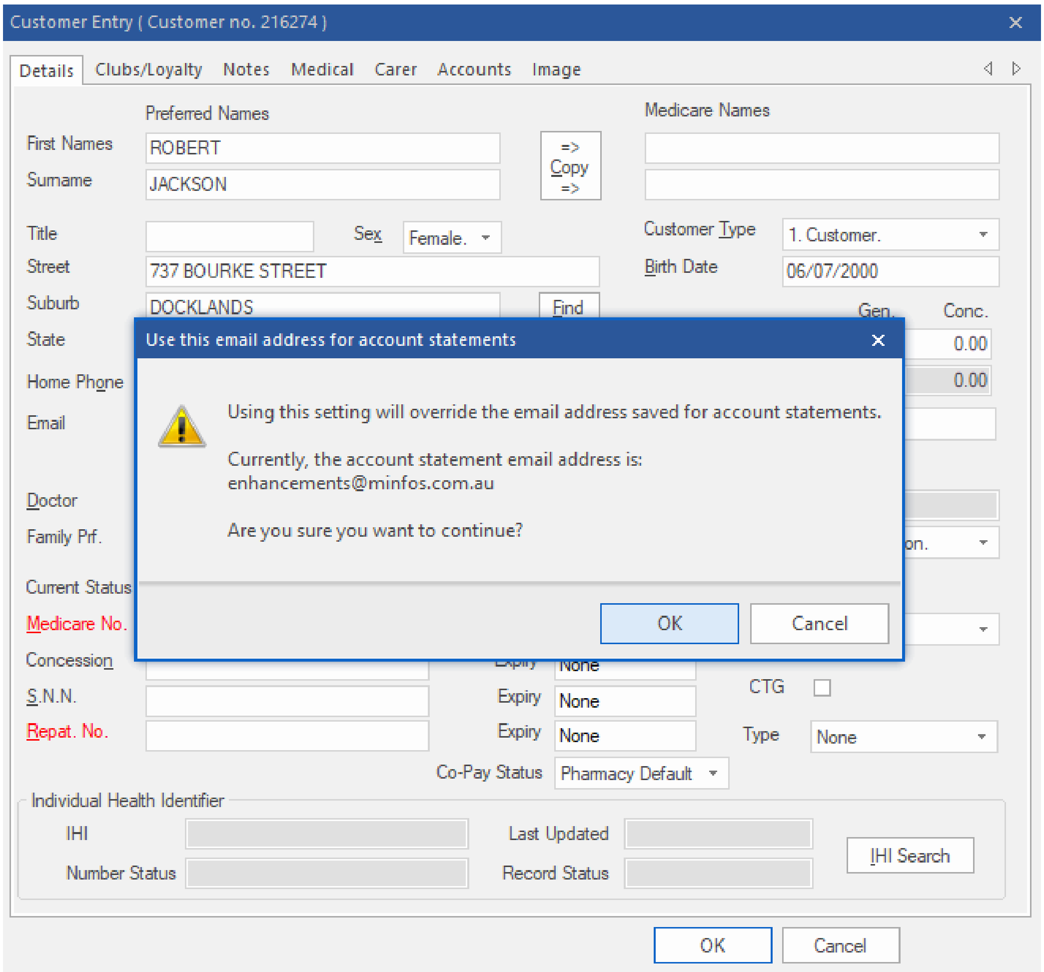


If the Accounts tab already has a valid email address

If you tick the '**Use the same email for Account statements**' in the Details tab and a valid email **already** exists in the Accounts tab, a prompt will ask you if you want to override the email in the Account tab. You can:

1. Select **Okay** to continue and update the email address in the Accounts tab

2. Select **Cancel** to untick the '**Use the same email for Account statements**' tick-box to maintain **different** emails in the Account and Details tab



+ When you update to 5.11.1, Minfos will automatically fill the email field in the Details tab with any valid email from the Accounts tab on the customer profile.

+ This enhancement is in preparation for electronic prescribing. The email address stored on the 'Details' tab may be used to provide the customer with their electronic prescription token for repeat prescriptions.

Loyalty

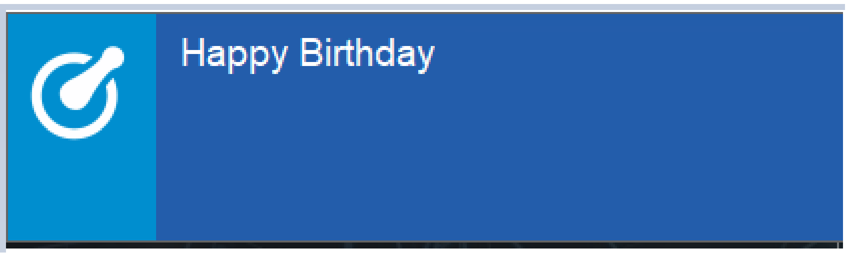
Improvements to Loyalty Messages in the Till

This feature is for stores using the Minfos and LoyaltyOne loyalty integration.

We have made a few improvements to the workflow of this loyalty integration. These includes:

Main changes	Key benefits
Loyalty messages sent by LoyaltyOne are now displayed in the bottom right hand corner of the Till	This allows you to: • Continue to scan products **– OR –** • View the sales basket without having to manually dismiss a prompt that may contain valuable information
After scanning a loyalty member's card, the new-look message will display for 3 to 5 seconds over the calculator and then disappear automatically	This ensures: • The sales clerk has time to view the information • Interaction with the Till can be continued without the workflow being hindered
Where the member's card is scanned as the last step prior to tendering payment: • The message will still display • Completion of the sale will dismiss the message	This update gives you more visibility and a seamless loyalty workflow

Below is an example of of a Loyalty message:



Resolved issues

Dispense

eScripts were downloading as Private or drugs were not displayed

In some scenarios, eScripts were downloading without an item or was showing the Rx Type as Private. This has now been rectified and will be displayed correctly in Dispense.

Displayed incorrect script history after editing a script

A patient's script history will now be refreshed after selecting to view Errors or Warnings.

Patient script history report was not printing to full page

The Patient Script History Report will now fill a full page.

Stock Manager & Order Maintenance

Credits downloaded were not displayed correctly

Credits imported into Order Maintenance will now be displayed correctly.

SSCC tote advise was issued for products on backorder

A Tote Number will no longer be assigned against items that are not supplied in the Invoice and have a Quantity of 0.

Store generated orders were using Delivery Date and Buffer Days

Order Generation will no longer consider Delivery Date and Buffer Days when the order is generated at store.

Monthly Rate for Hire items resets to 0 after EOD

Minfos End of Day process will no longer reset Monthly Hire Rate to 0 for a Hire Product.

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Unable to set a negative Retail Price

It is now possible to set a negative Retail Price in Product Maintenance.

Customers

Customer History Report was not filling the full page

The Customer History report will now fill the whole page when generated or printed.

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