



Minfos 5.11.1

Release notes

January 2020

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Enhancements

Dispense

Improved customer matching functionality

In preparation for electronic prescriptions we have made improvements to customer matching in Dispense. When prescription data is downloaded from a prescription exchange (eRx or MediSecure), Minfos will use increased criteria to find the customer in your database. This will assist with matching to existing customers reducing the number of duplicates.

Key benefits

Minfos will now match customers:

- Whose Medicare Number has been changed due to new card being issued
- By Individual Health Identifier (IHI)
- By Customer name

Changes in the process include

When you scan a script, Minfos will try to find the matching customer on record by comparing:

- Individual Health Identifier (IHI)
- Medicare Number or DVA Number

If no customer record is found matching these attributes, in the Select Customer Record dialog you can:

Refresh the search by changing the search criteria:

1. Select a customer record from the list
- OR –**
2. Add a new customer record based on the details on the script

Select Customer Record

Matching customers by
Refresh the customer list by modifying the search criteria

First Names Surname
 M/C
 IHI

Details on script
MR KEVIN COSNER
2/7 ELIZABETH STREET
TEST QLD 4814
DOB: 1950-05-06
M/C: 4103 00000 8 2
Repat No:
IHI: 8003601022637974

Name	Medicare No.	Ent/Con/Rep	DOB	Address	IHI	Customer No.
KEITH COSNER			17/04/01	7 TEST ST, VERNON NSW 0		30790
KEN COSNER			17/04/01	24 ABCDE DVE, BURPENGARY, QLD 4505		24518
KERRY COSNER		456789010S	15/11/01	92 MORE DRIVE, BAY ACT 4508		68652

Further notes and shortcuts

- The **Details on script** information box displays the customer data downloaded with the prescription
- **Alt + M, I, F** can be used to change search criteria
- **Up** and **down** arrows can be used to navigate the list
- Search is performed as users type in the boxes
- Medicare search only searches by first 9 numbers, no matter how many are typed in
- Name search is done by preferred name first, then Medicare name

Update the customer record

You can update a customer record, by:

1. Selecting the customer record on file and you will be prompted to update the customer record with the customer data downloaded with the prescription

2. On this Update Customer Details dialog, you will have the option to select the information to keep

Update Customer Details
✕

The following details are different between the customer record on file and the downloaded script as per the prescriber's record.

Update details on record?

#	Name	On Record	On Downloaded Script	Update
1	Medicare No.	4103 00000 8 2	4103 00000 8 2	<input checked="" type="checkbox"/>
2	Name	KEN COSNER	KEVIN COSNER	<input checked="" type="checkbox"/>
3	DOB	17/04/01	06/05/50	<input type="checkbox"/>
4	Address	24 ABCDE DVE, BURPENG...	2/7 ELIZABETH STREET , TEST QLD 4814	<input type="checkbox"/>
				<input type="checkbox"/>

Selecting Yes will update the selected details on record

Yes
No

Keyboard shortcuts

- **1-9** (first column) to select the row
- **Up** and **down** arrows to navigate between rows
- The checkbox in the Update column can be ticked and unticked using:
 - The space bar
 - OR –
 - The mouse
- **Escape** or **Alt + N** to close the dialog without updating the customer's record
- **Return** or **Alt + Y** to click on **Yes** button. This will update the customer with selected information

Stock Manager

Text in Stock Manager updated to refer to 'PDE'

'PDE' is now display instead of 'Sup. Prod Code' in the following screens:

- Product Stock Cards
- Supplier Product Editing

- Order screens

These changes enable more relevant terminology to be used and ensures consistency across the screens.

Order Edit screen improvements

We have improved the Order Edit screen in Order Maintenance. These includes:

Main changes	Key benefits
<p>Increased screen size and added Product Sales and Purchase information to screen</p>	<ul style="list-style-type: none"> • Now, open any order, Units Sold and Units Purchased is located at the bottom of the order screen • This information is captured from the Annual Sales and Purchase report
<p>You will now see monthly sales and purchases for the selected product</p> <p>As you move through products in the screen, the Product Sales and Purchases information box will update</p>	<ul style="list-style-type: none"> • Enables you to make quick ordering decisions based on previous sales and purchases without leaving the screen

Order Editing - 001 ZZZ -

Supplier: 06080 SYMBION PTY LTD Ext. Order Ref: MMS-000255 Invoice No: 123456

Order Date: 06/06/2019 Delivery Date: 04/07/2019

Tote	PDE	Name	Tote Qty	SOH	Qty	Unit	GST	Total
✓ P S	632928	24 DAILY U/GAPE 1/8 BRUSH SNGL SFT	0	0	12	7.50	5.00	63.00
✓	202089	AJ SEARCH B/ALERT PEAK FLOW METER STD	0	1	1	16.77	0.00	16.77
✓	612952	ABISART-75 TAB 75MG 30	0	1	3	1.29	0.39	4.26
✓	111775	ACCU-CHEK SOFT CLX; 200 LANCETS	0	2	1	25.55	0.00	25.55
✓	293083	ADALAT-OROS TAB-CR 30MG 30	0	0	2	11.46	2.29	25.21
✓	438162	AKAMIN TAB 50MG 60	0	0	6	7.44	4.46	49.10
✓	622273	ALENDRONATE D-3-APOTEX TAB 70MG-140MCG 4	0	2	1	6.68	0.67	7.35
✓	450030	ALEPAM TAB 15MG 25	0	1	1	1.41	0.14	1.55
✓	238260	ALLEGRON TAB 10MG 50	0	0	1	4.75	0.48	5.23
✓	383007	ALLERSODTHE ELK; 5MG/5ML 100ML 1	0	1	1	3.90	0.39	4.29
✓	104574	ALLEVYN THIN-36361365 S-X6CM PK3	0	3	1	12.62	0.00	12.62
✓	147893	AMG FOREARM CRTCHS MED ADULT	0	0	1	38.72	0.00	38.72
✓	258628	AMOXICYLLIN-SZ TAB 1G 14	0	1	2	1.50	0.30	3.30
✓	052175	ANGELIQ 1/2 TAB 1MG-2MG 28X1	0	2	2	39.41	7.98	96.70
✓	169129	ANDRO-ELLIPTA; ACCU 62.5MCG/25MCG 30X1	0	1	1	80.71	8.07	88.78
✓	278718	ANPEC TAB 80MG 100	0	1	2	7.41	1.48	16.30
✓	193356	ANSELL LIFESTYLES ULTRA THIN CNDMS 12PK	0	1	1	4.60	0.00	4.60
✓	403741	ANSELL LUBRICANT TUBE 100G	0	3	1	3.92	0.00	3.92
✓	089303	ANUSOL GINT 50G 1	0	3	3	6.24	1.87	20.59
✓	130039	APH FIRST AID CRM 50G	0	0	6	4.10	2.46	27.06
✓	580848	APH-ESOMEPRAZOLE TAB 20MG 7	0	8	4	4.68	1.87	20.59
✓	152600	APH-THRUSH-DUO PACK 150MG-10MG/G 1	0	0	12	8.26	9.91	109.03
✓	433101	APO-AMOXICYLLIN CAP 500MG-125MG 10	0	-1(+1)	5	2.23	1.12	12.27
✓	399566	APO-AMOXICYLLIN SYRP 125MG/5ML 100ML 1	0	9	1	1.31	0.13	1.44
✓	136524	APO-AMOXICYLLIN SYRP 250MG/5ML 100ML 1	0	9	1	1.51	0.16	1.77
✓	581317	APO-ATOMOXETINE CAP 25MG 28	0	0	2	43.18	8.54	95.00
✓	381144	APO-AZITHROMYCIN TAB 500MG 2	0	4	1	4.17	0.42	4.59
✓	491020	APO-BACLOFEN TAB 25MG 100	0	0	1	20.65	2.07	22.72
✓	245623	APO-CALCITRIOL CAP 0.25MCG 100	0	0	2	15.72	3.14	34.58
✓	080951	APO-CANDESARTAN TAB 4MG 30	0	8	2	0.45	0.09	0.99
✓	175889	APO-CELECOXIB CAP 100MG 60	0	0	1	4.88	0.49	5.37
✓	137545	APO-CEPRHALEXIN CAP 25MCG 20	0	5	1	1.67	0.17	1.84
✓	141291	APO-CITALOPRAM TAB-8LS 20MG 28	0	0	30	1.28	3.84	42.24
✓	447838	APO-CLARITHROMYCIN TAB 250MG 14	0	0	10	2.63	2.63	28.93
✓	008451	APO-CLOTIRIMAZOLE 6-DAY CRM 1x 35G 1	0	0	10	3.37	3.37	37.07
✓	246077	APO-DESVENLAFAXINE TAB-MR 50MG 28	0	19	16	7.89	12.62	138.86

	Curr	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Units Sold	0	6	15	7	6	3	0	0	0	0	0	0	0	37
Units Purchased	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Total Number of Totes in Order: 0

Customer Maintenance

Manage separate customer email addresses

We have made changes to how you capture and store customer email addresses. In Customer Maintenance, you can now capture separate email addresses in the:

- Details tab
- Accounts tab

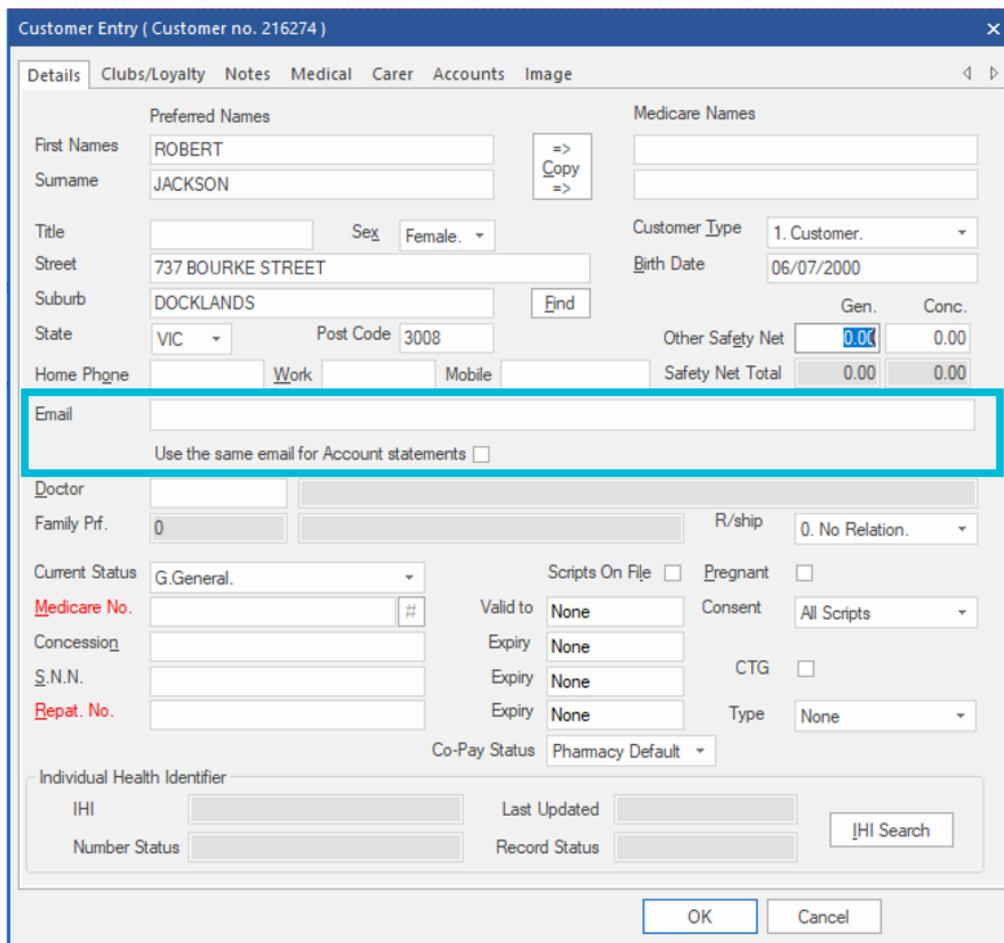
Key benefits

- Adding the email address field to the Details screen provides a single view of your customer’s contact details.
- If your customers want their statements sent to an alternate email address, you can now easily manage the email addresses separately:
 - **Details tab:** Add the customer’s personal email address
 - **Accounts tab:** Add the email address for their accounts and statements e.g Workcover
- If the customer uses their personal email for Accounts, you can easily copy that email by using the tick-box in the Details tab to auto-populate the email to the Accounts tab

- This feature is useful for setting up new customers or adding an email address to an existing customer

Steps to auto-populate the email address from the Details tab to the Account tab:

1. Tick the 'Use the same email for Account statements' tick-box in the Details tab
2. The email address will auto-populate into the Accounts tab



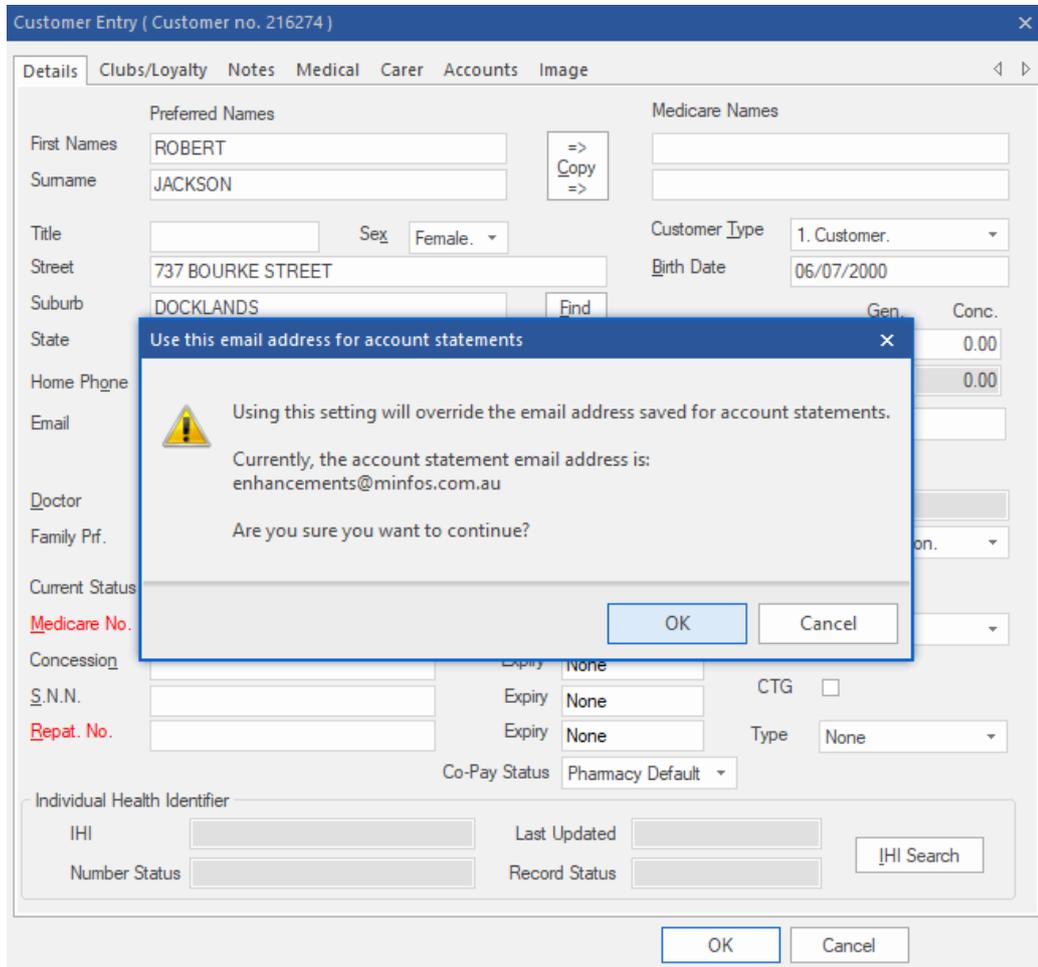
The screenshot shows the 'Customer Entry' window for customer number 216274. The 'Details' tab is active. The 'Email' field is highlighted with a red box. Below it, the checkbox 'Use the same email for Account statements' is checked. Other fields include 'Preferred Names' (ROBERT JACKSON), 'Medicare Names', 'Sex' (Female), 'Customer Type' (1. Customer), 'Birth Date' (06/07/2000), 'Street' (737 BOURKE STREET), 'Suburb' (DOCKLANDS), 'State' (VIC), 'Post Code' (3008), 'Home Phone', 'Work', 'Mobile', 'Other Safety Net' (0.00), and 'Safety Net Total' (0.00). The 'Doctor' section includes 'Family Prf.' (0), 'R/ship' (0. No Relation.), 'Current Status' (G.General.), 'Scripts On File' (None), 'Pregnant' (None), 'Valid to' (None), 'Expiry' (None), 'Consent' (All Scripts), 'CTG' (None), and 'Type' (None). The 'Individual Health Identifier' section includes 'IHI', 'Number Status', 'Last Updated', 'Record Status', and an 'IHI Search' button.

If the Accounts tab already has a valid email address

If you tick the 'Use the same email for Account statements' in the Details tab and a valid email **already** exists in the Accounts tab, a prompt will ask you if you want to override the email in the Account tab. You can:

1. Select **Okay** to continue and update the email address in the Accounts tab

2. Select **Cancel** to untick the 'Use the same email for Account statements' tick-box to maintain **different** emails in the Account and Details tab



The screenshot shows the 'Customer Entry' window for customer number 216274. The 'Details' tab is active, displaying fields for 'Preferred Names' (First Names: ROBERT, Surname: JACKSON), 'Medicare Names', 'Title', 'Sex' (Female), 'Customer Type' (1. Customer), 'Street' (737 BOURKE STREET), 'Suburb' (DOCKLANDS), 'Birth Date' (06/07/2000), 'Home Phone', 'Email', 'Doctor', 'Family Prf.', 'Current Status', 'Medicare No.', 'Concession', 'S.N.N.', 'Repeat No.', 'Co-Pay Status' (Pharmacy Default), and 'Individual Health Identifier' (IHI, Number Status, Last Updated, Record Status). A warning dialog box is overlaid on the 'Email' field, titled 'Use this email address for account statements'. The dialog contains a yellow warning triangle icon and the following text: 'Using this setting will override the email address saved for account statements. Currently, the account statement email address is: enhancements@minfos.com.au Are you sure you want to continue?'. The dialog has 'OK' and 'Cancel' buttons.

- + When you update to 5.11.1, Minfos will automatically fill the email field in the Details tab with any valid email from the Accounts tab on the customer profile.
- + This enhancement is in preparation for electronic prescribing. The email address stored on the 'Details' tab may be used to provide the customer with their electronic prescription token for repeat prescriptions.

Loyalty

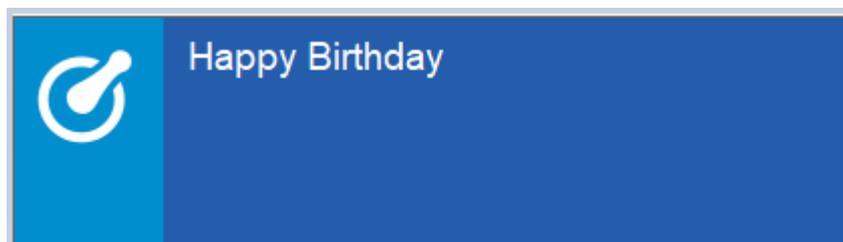
Improvements to Loyalty Messages in the Till

This feature is for stores using the Minfos and LoyaltyOne loyalty integration.

We have made a few improvements to the workflow of this loyalty integration. These includes:

Main changes	Key benefits
Loyalty messages sent by LoyaltyOne are now displayed in the bottom right hand corner of the Till	This allows you to: <ul style="list-style-type: none"> Continue to scan products – OR – View the sales basket without having to manually dismiss a prompt that may contain valuable information
After scanning a loyalty member's card, the new-look message will display for 3 to 5 seconds over the calculator and then disappear automatically	This ensures: <ul style="list-style-type: none"> The sales clerk has time to view the information Interaction with the Till can be continued without the workflow being hindered
Where the member's card is scanned as the last step prior to tendering payment: <ul style="list-style-type: none"> The message will still display Completion of the sale will dismiss the message 	This update gives you more visibility and a seamless loyalty workflow

Below is an example of of a Loyalty message:



Resolved issues

Dispense

eScripts were downloading as Private or drugs were not displayed

In some scenarios, eScripts were downloading without an item or was showing the Rx Type as Private. This has now been rectified and will be displayed correctly in Dispense.

Displayed incorrect script history after editing a script

A patient's script history will now be refreshed after selecting to view Errors or Warnings.

Patient script history report was not printing to full page

The Patient Script History Report will now fill a full page.

Stock Manager & Order Maintenance

Credits downloaded were not displayed correctly

Credits imported into Order Maintenance will now be displayed correctly.

SSCC tote advise was issued for products on backorder

A Tote Number will no longer be assigned against items that are not supplied in the Invoice and have a Quantity of 0.

Store generated orders were using Delivery Date and Buffer Days

Order Generation will no longer consider Delivery Date and Buffer Days when the order is generated at store.

Monthly Rate for Hire items resets to 0 after EOD

Minfos End of Day process will no longer reset Monthly Hire Rate to 0 for a Hire Product.

Unable to set a negative Retail Price

It is now possible to set a negative Retail Price in Product Maintenance.

Customers

Customer History Report was not filling the full page

The Customer History report will now fill the whole page when generated or printed.



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Together we can