



# Minfos 5.12.1

## Release Notes

April 2020

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# Enhancements

## Dispense

### Improvements to eScript handling

Previously when a prescription with repeats was edited, Minfos would create a new Prescription Exchange Service (PES) barcode for the repeat supplies. If a new repeat authorisation form was not printed, the next time a supply was required and the original repeat authorisation form (printed prior to the edit) was scanned, the PES would return an error stating “The script cannot be downloaded and needs to be manually dispensed”. This was due to the assignment of a new PES barcode and an updated repeat form had to be printed as the barcode on the original repeat form was no longer valid.

We have now updated this behaviour so when an edit is made, for example a change of directions, Minfos does not generate a new PES barcode so a new repeat authorisation form does not need to be printed. When the original repeat form is scanned the details will correctly download from the PES.

#### Note

When a prescription is edited and a new patient or prescriber is selected then a new PES barcode is generated. In this instance, a new repeat authorisation form should be printed.

### Improvements to deceased patient management

Previously, when a deceased patient contributed to the family's Safety Net, their name still printed on the label that was attached to the Safety Net Card.

Now, Minfos will **not** display their details on the Safety Net Card, however the deceased patient's name will print on the Safety Net Report.

#### To set a patient as deceased

1. Go to Customer Maintenance.
2. Find the customer, click Change.
3. Click the Customer Type drop-down and select Deceased.

## Updated Ineligible Prescriber Type prompt

Previously, when you selected a Prescriber Type that was not an eligible type on the PBS, Minfos would display the Invalid Prescriber Type prompt. However, there are items that a prescriber, for example a podiatrist, is legally allowed to prescribe even through it is not eligible for PBS subsidy.

We have now updated the prompt behaviour so you can easily dispense these items as private prescriptions.

Now, when you dispense a PBS item prescribed by an ineligible prescriber, Minfos will display the updated 'Ineligible Prescriber Type' prompt.

### When you select

**Private** – Minfos updates the Rx Type to Private and changes the price to use private pricing.

**PBS** – Continues to dispense the item under PBS.

**Cancel** – Returns you to dispense form.

## The PBS Code displays on Generic Drug Listing window

We have further improved drug matching when downloading a script from eRx or MediSecure to support the Active Ingredient Prescribing (AIP) initiative.

To provide more information on the drug selecting criteria, Minfos now displays the PBS Code in the header of the drug selection dialog. This PBS Code is retrieved from the electronic script data from eRx or MediSecure.

PBS Benefit Drug Listing - 9156X													
	Product	Qty	Rpt	Type	NHS		soh	Br Pr	Price	S/Net	Cost		Manufacturer
1	CYMBALTA CAP-EC 60MG	28	5	NHS Rest	9156X	C M	2	8.00	31.25	18.65	13.76	LY	Eli Lilly Australia Pty Ltd
2	ANDEPRA CAP-EC 60MG	28	5	NHS Rest	9156X	C M	O/S	0.00	23.25	18.65	6.75	EL	Eli Lilly Australia Pty Ltd
3	APO-DULOXETINE CAP-EC 60MG	28	5	NHS Rest	9156X	C M	15	0.00	23.25	18.65	5.26	TX	Apotex Pty Ltd
4	DULOXETINE-AN CAP-EC 60MG	28	5	NHS Rest	9156X	C M	O/S	0.00	23.25	18.65	33.18	EA	Amneal Pharmaceuticals ...
5	DULOXETINE-SZ CAP-EC 60MG	28	5	NHS Rest	9156X	C M	O/S	0.00	23.25	18.65	9.19	SZ	Sandoz Pty Ltd
6	TIXOL CAP-EC 60MG	28	5	NHS Rest	9156X	C M	O/S	0.00	23.25	18.65	7.10	AL	Alphapharm Pty Ltd
7	DYTREX CAP-EC 60MG	28	5	NHS Rest	9156X	C M	O/S	0.00	23.25	18.65	6.21	R...	Arrow Pharma Pty Ltd
8	DULOXETINE-SANDOZ CAP-EC 60MG	28	5	NHS Rest	9156X	C M	O/S	0.00	23.25	18.65	5.92	HX	Sandoz Pty Ltd
9	DULOXCOR CAP-EC 60MG	28	5	NHS Rest	9156X	C M	O/S	0.00	23.25	18.65	5.92	CR	Pharmacor Pty Limited

## To enable eScript drug matching functionality

1. Open Dispense Pro.
2. Select the Configuration icon.
3. Select the Dispense/Customer tab.
4. Under Dispense, check the Enhanced eScript drug matching checkbox.

The screenshot shows the 'Configuration' window with the 'Dispense/Customer' tab selected. In the 'Dispense' section, the 'Enhanced eScript drug matching' checkbox is checked. Other settings visible include 'Casual Doctor Permitted', 'Show HBF drug benefits', 'Warn Days Before Expiry', 'Show Stocked Drugs only', 'Drug Search', 'Brand Specific', 'Max. Script History Display Size', 'Default Compounder', 'Prompt when Qty below PBS Max', 'Show PBS Warnings', 'Retain Deleted Scripts', 'Password required for MyHR', 'Dispense - Screen/Display Options', 'Always Blank Doctor Field', 'Always Blank Repeats Field', 'Always Prompt for Initials', 'Always Blank Initials Prompt', 'Dispense Location Stored', 'Show Default Sigs. Button', 'PBS Online Status Panel Display', 'After Dispensing a Script', 'Refresh Panel Every', 'For The Next', 'Then, Refresh Every', 'Script Claim Notification Limit', 'Auto create a new claim trigger', 'Customer', 'All Customers on A/c List', 'Generic Allergy Warnings', 'Auto Update Default Doct...', 'Entitlement Date Warnings', 'Copy Details to Family', 'Add Patient on Search Fail', 'Patient Search Alt Font', 'Hosp./NH in Cust. Search', 'Limit Surname Search', 'A/c for New Customers (H)', 'Default New Patient', 'Auto Choose Customer', 'Prompt for Expired Medicare Card', 'Drug Interactions', 'Scan Interactions Days', and 'Ignore severity level'.

## Government changes to RACF management

The Federal Government is changing the types of Pharmaceutical Benefits that will be available on a National Residential Medication Chart (NRMC) which was developed for use in residential aged care facilities (RACF).

These changes include:

### Changes to the PBS claim

It's now mandatory to include the Residential Aged Care Facility Identification Number (RACF ID) for all PBS claims from a RACF.

### Minfos will automatically:

- Send the RACF ID when dispensing a script to a patient in a nursing home that has an associated RACF
- Set the Patient Category in the claim as 'R' when the supply is made from and NRMC or 'N' for all other supplies to a person in an RACF.

Please ensure that your Nursing Homes are set up with their RACF ID.

### To setup Nursing Homes with their RACF ID

1. From Dispense Pro, Select the **Maintenance** menu.
2. Select Nursing Home Maintenance.
3. Highlight a nursing home in the list.
4. Select **Change**.
5. Enter a valid **RACF ID** in the RACF ID field.
6. Select **Okay**.

The screenshot shows the 'Nursing Home Editing' dialog box. It contains the following fields and options:

- Code:** MIN
- Name:** MINFOS NURSING HOME
- RACF ID:** A123
- ☒ Compliant Residential Medication Chart
- Street:** (empty field)
- Suburb:** (empty field)
- State:** VIC
- Post Code:** (empty field)
- Phone No.:** (empty field)
- Fax No.:** (empty field)
- Club No.:** 0
- GENERAL** (selected category)
- Auto Invoice:** ☐ Invoices to be Printed: 1
- Auto Label:** ☐ Automatically print special labels.
- Last Repeat:** ☒ Automatically generates a last repeat reminder for any patient in this nursing home.
- Use Address:** ☐ Patients Address shown as 'care of' Carer Address
- Co-Payment:** ☐ Excludes all patients linked to this facility from co-payment discounting.
- Third Party Packing Provider:** None
- Default Packing Timeslots:** ☐ Use 24 hour dose time
- Seven empty boxes for timeslots.
- Buttons:** Okay, Cancel

When you select a patient in the associated Nursing Home in dispense the RACF ID displays on the Dispense form.

#### **Allow telephone and written authorities for NRM**

The Government has extended the NRM rules to allow telephone and written authority medicines to be eligible for supply from a NRM.

#### **Note**

S100 authorities are excluded.

#### **To dispense a non-Streamlined Authority item in Minfos**

1. Select the authority drug that is eligible to be dispensed from an NRM.
2. Enter the **Authority Number** from the NRM.

## Stock Manager

### Improved search and sort functionality in Transfer Maintenance & Business Maintenance

In the **Transfer Maintenance** and **Business Maintenance** screens, we have added advanced search functionality and the ability to sort by column headers.

From **Transfer Maintenance** the advanced search functionality allows you to quickly locate a transfer by using the Transaction Number, Customer Name or Description. This will enable you to easily find an existing transfer or group of transfers in the transfer list. As you type, the list will start to refine.

#### **To use the Transfer Maintenance Advanced Search option**

1. Go to Stock Manager.
2. Select Transfers menu and select 1.Transfers.
3. The Transfer Maintenance screen will display.
4. In the Advanced Search field enter a full or partial word that is contained in the Customer Name or Description, for example Baby.
5. To clear or reset the search, select F2 or remove the text from the Advanced Search field.

Trans No.	Status	Customer Name	Description
21	Created	Store Transfer Account 3	Baby
22	Created	Store Transfer Account 2	panadol

Buttons: Add, Copy, Print, Enquire, Change, Delete, Complete, Print Invoice, Find, Cancel

Completed ☐ Advanced Search

From **Transfer Maintenance** select the column header to change the sort order of the list, allowing you to group your created transfers by store.

#### To use the Transfer Maintenance Sort option

1. Click on the column header for **Trans No.**, **Customer Name** or **Description** to easily change the sort order of the list based on that column.
2. Select **F2** to return to the default sort order.

From **Business Maintenance** the advanced search functionality allows you to quickly locate a particular business. As you type the business name the list will start to refine.

#### To use the Business Maintenance Advanced Search option

1. Go to Stock Manager
2. Select File menu and select 1.Business
3. The Business Maintenance screen will display
4. In the Advanced Search field enter a full or partial word that is contained in the Business Name, for example Melbourne.
5. To clear or reset the search, select F2 or remove the text from the Advanced Search field.



Business Maintenance - 001 Minfos Training

	Code ^	Business Name	CB	AP	AR	GL %
0	001	Minfos Training	N	N	N	N
1	002	Minfos Training Store 2 - Melbourne	N	N	N	N
2	003	Minfos Training Store 3 - Brisbane	N	N	N	N
3	990	Business 990	N	N	N	N

Advanced Search

Buttons: Add, Change, Delete, Enquire, Find, Print, Check, P.M. Date, Copy, Okay, Cancel

From **Business Maintenance** select the column header to change the sort order of the list. Clicking on the column header for Code or Business Name allows you to easily change the sort order of the list based on that column.


### To use the Business Maintenance Sort option

1. Click on the column header for Code or Business Name to change the sort order of the list based on that column.
2. Select **F2** to return to the default sort order.

## Minfos now prompts when an order is open on another workstation

When there is an attempt to open an order that is already open elsewhere for editing, a notification will be displayed that advises the order is locked for editing and includes the station details of where the order is open. It is recommended the order be closed from this location to avoid losing any changes.

Order locked

 This order is currently being edited by DSE on Station 9.  
We recommend you save and close the order from this location to avoid losing any changes.  
Selecting Continue may result in changes being lost.

Buttons: **b** Continue, **a** Cancel

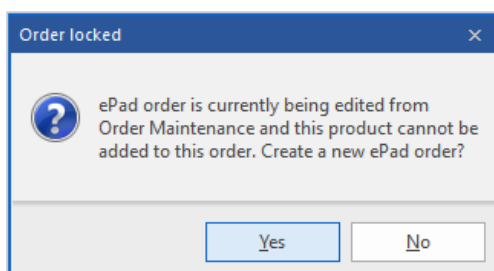
- a. Press **Cancel** or **[Esc]** to close the prompt, and then close the order on the workstation listed in the **Order locked** prompt.

- b. Press **Continue** to open the order on this workstation. If you do not close the order prior to editing, then any changes made on either station may be lost. The last saved copy of the order will be the one that is retained.

### Note

Sometimes orders can get locked on the database. You may see this prompt even though the order is not visibly open on the listed workstation. In this case, select '**Continue**' to unlock the order in the database and continue with your edits.

ePad orders are also locked from having products added to them when they are open for editing. When a dispensary technician or pharmacist attempts to add to an ePad order that is already open for editing, a notification will appear to advise them that the order is being edited.



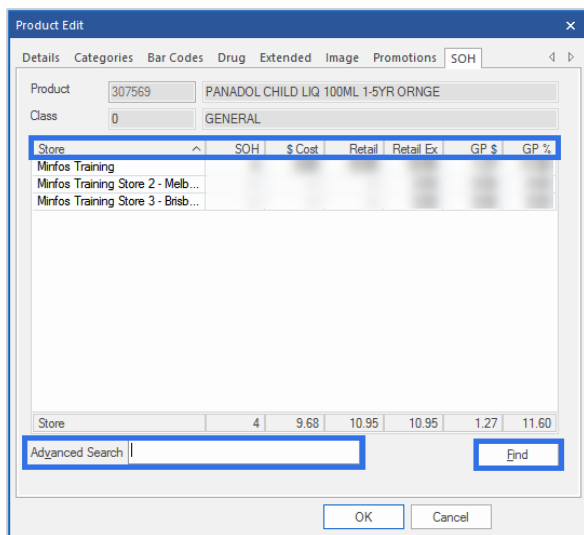
The staff member will be given the option to create a new ePad order by selecting 'Yes.' The newly created ePad order will be added to Order Maintenance with the description 'ePad Order' and today's date. The ePad orders can then be merged into the main generated order. Selecting 'No' will not add the product to an order and the staff member will be returned to the dispense form.

## Multistore

### Improved search and sort functionality in SOH tab

In the **SOH** tab within the product stock card, Minfos has added new search features to help you find a store within the list.

Now, when looking for a store you have the option to use **Find** or **Advanced Search**, and then **sorting** by column headers.



From the **SOH** tab within the product stock card, the **Find** functionality allows you to highlight a particular store from the list of slave stores in your Multistore group.

#### To use the Find option

1. Go to the **SOH** tab within the product stock card.
2. Click **Find**. The search window will display.
3. Enter the store name or part of the store name.
4. Click **OK**.
5. The store is now highlighted. Where there are two stores with the same name/partial name, the first store alphabetically will be highlighted. You may need to adjust the text entered in the Search window.
6. Select **F2** to clear the search.

The **Advanced Search** functionality allows you to quickly locate a particular store. As you type the list will start to refine.

#### To use the Advanced Search option

1. Go to the **SOH** tab within the product stock card.
2. Enter the store name or part of the store name.
3. The list will refine as you type.
4. To clear or reset the search, select **F2** or remove the text from the **Advanced Search** field.

The **sort** functionality allows you to adjust the sort order of the store list.

#### To use the column Sort option

1. Go to the **SOH** tab within the product stock card.
2. Click on the column header for **Store**, **SOH**, **\$Cost**, **Retail**, **RetailEx**, **GP\$** or **GP%** to change the sort order of the list based on that column.
3. Select **F2** to return to the default sort order.

# Resolved issues

## Dispense

### Incorrect private items flag for Claim Category Type

The Claim Category Type was incorrectly flagged when a MediSecure private script was dispensed.

### DVA's warcode 'V' for repatriation cards was unavailable

The Department of Veterans' affairs (DVA's) recently added a new repatriation card with warcode 'V,' which was previously not recognised in Minfos and appeared as an invalid card.

### Some eScripts were missing Government Code and had incorrect pricing for generic drugs

Certain eScripts were downloading without a Government Code and the price was incorrect when a preferred generic drug was selected.

### Patients without a doctor were not automatically set to casual doctor as a default

When a new patient was added and a doctor was not entered, Minfos was not automatically setting the default doctor as the Casual doctor.

### IHI revalidation was not prompted when Medicare number changed

When IHI Search was selected in the Customer Editing screen, it was not requesting and updating the existing patient's Individual Health Identifier in the event their Medicare number had changed.

### The 'Same As' prompt was not displaying when Generic was selected for an eScript

Minfos was not displaying 'Same As' when you chose a Generic from a downloaded eScript.

## Packing

### Varies was not printing on the blister header card where required

When printing Recurring Varied Dose for a Blister pack, Minfos will now print Varies in columns with a quantity instead of all columns.

## Stock manager

### Symbion MNPN update automatically set a Last Run Date

Symbion Daily MNPN Updates are now updated in a timely manner.

### Sales & purchase history was incorrect for dual businesses

When a second business was used for ordering, the sales (units sold) and purchased history chart was showing no data. The sales and purchases history chart now populates with the correct data for stores using dual business.

### Could not multi-select Order Pricing screen

It is now possible to use the arrow and spacebar key to multi-select in the Order Pricing screen.

### Transfer cost keeps increasing

Previously, when you added a transfer with a cost, the cost continued to increase when you went into the product. This no longer occurs.

### Sort by PDE was sorting incorrectly in Order Editing

In Order Editing, the PDE column was not sorting correctly. This has been resolved.

### Buying deal was not working correctly

Minfos now considers current SOH values when generating a Buying Deal order.



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